



city of newport beach

CITY MANAGER'S **QUARTERLY BUSINESS REPORT**

january - march 2012



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Quarterly Financial Report

city of newport beach | finance department

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FACTORS INFLUENCING THE ECONOMY

Political and economic turmoil in Europe continues to create volatility in global financial markets. While both Europe and China showed signs of cooling economic activity amid weaker manufacturing data, we continue to believe that the United States economy is continuing to improve at a relatively modest but consistent pace. However, in an increasingly global market place, politics and economic activity abroad continue to influence domestic economics. A severe contraction in Europe or China could still derail the progress of the United States economic recovery.

In a recent Economic and State Budget Update presentation in Sacramento, Michael Coleman, fiscal policy advisor to the League of California Cities stated the "U.S. Economy is recovering... gradually... and with trepidation." Several months of positive but modest domestic economic news support this view.

The soft recovery has contributed to a gradual but steadily improving unemployment rate. In March, the unemployment rate fell to 8.1% from 8.3% percent in February. Albeit slow and gradual, the unemployment rate is finally showing a sustained decline to its lowest level of the recovery. However, some economists warn that the jobs market may take another three years to reach normal unemployment levels around 6%. Consumer confidence continues to show strength despite volatility in gas prices.



While the recovery in the United States generally remains somewhat lackluster by historical standards, year three of the 1991 and 2001 recessions proved to be a pivotal year when economic activity yielded explosive economic growth. Wells Fargo economists are predicting that 2012 will be the "Gear Year," the year the recovery finally gains traction. It won't be about explosive growth like the previous recessions but it will be the year that national attitudes surrounding economic recovery finally agree the recovery is fully functional and sustainable.

Fiscal Year 2011-12

REVENUE UPDATE

In total, General Fund Revenue estimates are only slightly less optimistic than the midyear estimate reflecting an overall decrease of \$100,260. While there is continued optimism and prospect of additional growth in Sales taxes and Transient Occupancy Tax revenues, a few concerns regarding property tax collections materialized over the last quarter and are discussed below.

FISCAL YEAR 2011-12 REVISED REVENUE PROJECTIONS

Revenue Source	FY 2010-11 Actuals	Original Budget	Mid Year Revised Est.	3rd QTR Revised Est.	Change from Mid Yr Est.
Property Taxes	\$ 71,630,345	\$ 72,155,615	\$ 72,612,217	\$ 71,629,617	\$ (982,600)
Sales Tax	18,455,181	18,788,167	19,219,170	19,760,000	540,830
Property Tax - In Lieu of Sales Tax	6,284,266	6,300,000	6,500,000	6,500,000	-
Transient Occupancy Tax	13,082,451	12,786,000	14,000,000	14,181,510	181,510
Business Licenses	4,111,245	3,910,000	3,850,000	3,850,000	-
Franchises	3,730,819	3,936,000	3,498,000	3,498,000	-
Community Development	5,492,327	5,465,260	5,845,441	5,845,441	-
Other	27,948,689	25,621,741	27,120,034	27,280,034	160,000
Transfer-In	3,116,700	6,500,000	4,000,000	4,000,000	-
Total Revenues & Transfers	\$ 153,852,024	\$ 155,462,783	\$ 156,644,862	\$ 156,544,602	\$ (100,260)

PROPERTY TAX

Overall, the housing market continues to remain under pressure. Supporting this view, County Assessor Webster Guillory, stated "the real estate market took a significant downturn at the end of this year" at his annual Orange County Property Tax Valuation update. While the secured property tax levy in Newport Beach increased 1.27% over the prior fiscal year, the Newport Beach median single family residence sales price decreased 6.08% in 2011 to \$1,197,500 and decreased another 5.43% to \$1,132,500 thus far in 2012. The 2012 median is 30.30% off the 2007 high of \$1,625,000 and 11.49% below 2004 levels. This is a long-term indicator that the secured property tax levy will remain at historically suppressed levels for some time to come.

In the last quarterly financial report, it was noted that secured property tax collections had trended upward significantly which was the primary impetus for increasing the overall property tax projection upward by \$456,000. It was also noted that there was some downside risk that the higher than expected distributions represented a simple payment trend anomaly. While it is considered that taxpayers are paying their tax bills in a more timely fashion than in recent years and therefore, accelerating the overall distribution trend, we have not adjusted for this possible anomaly yet.

The immediate indicators that gave rise to the sharp and immediate revision to the third quarter property tax estimate are two-fold.

1. Redemptions, penalties and interest distributions have declined abruptly, or \$500,000 below budget, a further indicator that taxpayers have returned to a more timely payment schedule. A note from Treasurer Tax Collector Shari Freidenrich confirmed "the County Treasurer is on track to have the highest collection rate on secured property taxes in the past six years."
2. More significantly, an upgrade to the Assessor's Office electronic reporting system has caused delays in the production of the Supplemental tax update. From a discussion with the Auditor Controllers Office, we understand the County Assessor has only been able to produce one of four usual supplemental assessment updates.

According to a direct conversation with Mr. Guillory, on May 3, 2012, the Assessor's Office will provide one additional supplemental assessment to the Tax Collector before June. This delay, however, may result in very little additional Supplemental tax collections for the remainder of fiscal year (FY) 2011-12. More likely, the delayed supplemental billing will represent an increase to FY 2012-13 supplemental collections rather than any further revenue recognition in FY 2011-12. This information was determined after the production of the 2012-13 proposed budget documents and will be presented as an amendment to the FY 2012-13 budget. The projected shortfall in FY 2012-13 for supplemental revenue is a \$500,000 decrease to our property tax revenue estimates. These two estimates combined resulted in a \$1 million decrease from our mid-year property tax revenue estimates.

SALES TAX REVENUE

Sales tax remittances continue to represent a brighter story than property taxes. The sales tax estimate has been nudged upward \$541,000 which represents a 7% increase on a year over year basis. This estimate is consistent with the trend analysis and this City's sales tax consultant estimates.

Big-ticket spending often postponed during recessionary periods is coming back to life. Due to previous economic fears, the age of an automobile is near a record-setting 11 years old and is also why the housing affordability index is not stimulating much housing activity. Should fears begin to subside, big ticket spending could play catch up this year among both consumers and businesses.

Restaurants and auto sales continue to rank as the highest sales tax generating segments. When comparing the fourth quarter of 2011 to 2010, new auto sales increased 12.6% and restaurants sales improved 5.7%. While representing smaller segments of sales tax generation, retail, apparel stores, service stations and light industry all posted double digit gains in this same quarter over quarter comparison.

TRANSIENT OCCUPANCY TAX

Similar to Sales Tax, another bright spot in the City's budget continues to be TOT collection. In a year over year comparison, commercial and residential TOT revenues increased 11.6% during fiscal year 2010-11 significantly improving over the previous double dip declines experienced during 2009 and 2010. Based on the collection trend to date, we are expecting 2011-12 TOT revenues to increase 8% over 2010-11 representing a \$181,510 increase over our mid-year revenue estimate and \$1.4 million over our original budget estimate. Once again, Pelican Hills Resort is leading hoteliers in total TOT production and year over year growth.

DEPARTMENT GENERAL FUND EXPENDITURE PERFORMANCE

Department	FY 12 Original Budget	FY 2011-12			FY 2010-11	
		Amended Budget	YTD as of 3/31/12	Percent Expended	YTD @ 3/31/11 - Audited	Percent Expended
City Council	\$ 940,397	\$ 1,137,377	\$ 846,107	74%	\$ 859,916	82%
City Clerk	546,465	555,365	426,015	77%	337,984	68%
City Manager	1,921,739	1,944,724	1,327,193	68%	1,553,932	63%
Human Resources	2,393,167	2,397,667	1,624,665	68%	1,600,262	69%
City Attorney	2,292,941	2,302,827	1,424,941	62%	2,114,197	81%
Finance	6,892,716	6,891,046	4,756,594	69%	5,430,495	67%
Police	41,502,813	41,667,012	30,173,535	72%	31,260,416	73%
Fire	34,353,768	34,725,815	25,234,970	73%	25,302,249	74%
Planning	3,457,855	3,230,793	2,395,176	74%	2,147,727	65%
Building	5,482,077	5,679,759	4,006,519	71%	3,140,118	74%
General Services	22,212,918	22,348,925	16,210,704	73%	15,993,703	68%
Library	6,889,590	7,644,001	5,203,247	68%	4,805,002	67%
Recreation	8,418,226	8,491,404	6,080,204	72%	6,051,082	71%
Public Works	5,834,035	6,134,766	4,360,222	71%	4,092,212	70%
Electrical	774,984	796,456	693,977	87%	790,402	59%
C.I.P.	4,610,730	5,523,267	2,384,785	43%	939,218	16%
OPEB	2,314,000	2,314,000	1,157,000	50%	1,064,000	50%
FFP	4,016,812	4,016,812	4,016,812	100%	31,300,000	100%
Debt Service	780,000	780,000	780,000	0%	765,000	0%
Total	\$ 155,635,233	\$ 158,582,015	\$ 113,102,667	71%	\$ 139,547,915	74%

DEPARTMENTAL EXPENDITURE PROJECTIONS

For the FY 2011-12 budget, departments were requested and achieved \$8 million in structural budget cuts, and all departments continue to effectively manage their budgets in accordance to the City's Fiscal Sustainability Plan.

Currently, it is expected that departments will achieve an additional \$3 million of operational savings. These savings are almost entirely as a result of personnel vacancies and are expected to produce a one-time windfall in FY 2011-12. Departments are actively recruiting for these vacancies so the magnitude of these savings is not expected to reoccur, nor were they budgeted in FY 2012-13.

FISCAL YEAR 2011-12 CITY MANAGER ASSIGNMENTS

Council Policy F-2, Reserve Policy, delegates the authority to the City Manager to modify or create new assignments of fund balance; however appropriation of those assignments must be approved by the City Council. A schedule of City Manager Assignment activity during FY 2011-12 is below:

City Manager Assignments	Beginning Assignment Balance	New Assignments	Budgeted Assignment Uses	Relinquished Assignments	Estimated Ending Assignment Balance
Neighborhood Revitalization	\$ 650,000	\$ -	\$ 419,160	\$ 230,840	\$ -
Tidelands Management	200,000	-	-	200,000	-
Marian Bergeson Pool Contribution	330,000	-	-	330,000	-
Airport Issues	100,000	100,000	-	100,000	100,000
MOD - Tree Replacement Program	75,000	-	-	75,000	-
Economic Development	75,000	-	-	75,000	-
Median Maintenance Program	50,000	-	-	50,000	-
Lower Bay Dredging	2,500,000	300,000	2,500,000	-	300,000
FFP Reserve	-	1,416,399	-	-	1,416,399
IT Internal Service Fund	-	3,000,000	-	-	3,000,000
CIP FOR FY 13	-	1,600,000	-	-	1,600,000
Civic Center Move/FFE	-	200,000	-	-	200,000
Facilities Master Plan Consultant	-	250,000	-	-	250,000
CPS Infrastructure Buyout	-	600,000	-	-	600,000
Total City Manager Assignments	\$ 3,980,000	\$ 7,466,399	\$ 2,919,160	\$ 1,060,840	\$ 7,466,399

At the end of FY 2010-11, the City Manager assigned \$3,980,000 from the General Fund-fund balance to be carried over and available for Council approved programs during FY 2011-12. By fiscal year-end, \$2,994,160 is projected to be utilized and \$985,840 is expected to be returned to fund balance and available for new priority programs. These relinquishments have two categories:

1. assignment (fund balance) was not needed as the responsible department performing the service was able to cover the expenditure within their annual approved budget (neighborhood revitalization/tree replacement/median maintenance); and
2. program did not involve an expense during FY 2011-12 (Marian Bergeson pool/Airport Issues).

The City Manager has made \$7,466,399 in new assignments for FY 2011-12. All assignments, with the exception of the airport issue, were intended to ensure funding is available for our core values: maintaining our facilities and infrastructure and investing in our IT Strategic Plan. Assignments are estimates as of the financial analysis available March 31, 2012, and will be adjusted for actual year end results in the General Fund.

Fiscal Year 2012-13 Budget

FISCAL YEAR 2012-13 BUDGET GOALS

Listening to the community and City Council, the City Manager prepares for the budget cycle by identifying the unique qualities and specific City services that will contribute toward becoming and staying the *Shining City by the Bay*. The core values as confirmed by Council are:

A high quality physical environment

This means the natural environment and maintaining quality community centers, parkways and medians, roads, trees, alleys, beaches and more. We believe that Newport Beach has a different look and feel from other communities as you enter it, and we want to maintain that look.

Public safety and how City services and programs reinforce safety

From core public safety services like police and fire to programs (recreation and senior services, CERT and more) and infrastructure (parks, libraries and more) that draw people out into their community, we give our residents great things to do and enjoy – when people are out and about and involved, bad elements stay away.

Civic engagement

This is a community that loves its many strong community activities, events and groups and wants to be actively engaged with its city government.

Accountable, Responsive City Government

We should be about superior customer service, fiscal sustainability, accountability, transparency and ensuring an accessible and open environment. We want to ensure our community views us as the standard of excellence in city government.

PRIORITIZING SCARCE RESOURCES

Communicating our core values to the organization allows us to focus our resource allocation decisions toward programs and services that enhance these core values. That being said, FY 2012-13 is the third consecutive year of minimal to flat revenue growth in Newport Beach. In order to present a balanced budget for FY 2012-13, the City Manager instructed all director's to maintain FY 2011-12 departmental

budgetary levels so that any increases in revenue estimates could be allocated to new or improved programs and services that would support these core values. This also supports a continued focus on transformation of the Newport Beach city government to a more accountable and performance-based organization. As such, the executive team is not only improving what we are best at, but also what we should “not” be doing. This budget builds in new opportunities to contract out certain services when it can be demonstrated that the private sector can perform these services with the same or better level of service and for less cost. These changes can be seen in some departmental budgets with reduced costs for personnel and increased costs for professional services.

OUTLOOK FOR FISCAL YEAR 2012-13

We have not only survived the recession, we have become a stronger albeit smaller organization. This was not without hard choices and significant budget reductions. We have maintained our key budget principles, and these have assisted us with increasing our General Fund Reserves in each year of the recession to a level that is the highest in the more than 100 year history of Newport Beach. We have built reserves without compromising service levels to our community, we have maintained our physical environment, and have allocated resources to our IT Strategic Plan and performance management system. This sets the stage for continuing to become a smarter, versatile and smaller city government.

OUR BUDGET PRINCIPLES

- | |
|--|
| 1. Adhere to 2010's Fiscal Sustainability Plan. |
| 2. Use the upcoming years as an opportunity to thoughtfully and methodically change the way our local government conducts business. |
| 3. Our “Shining City's” success includes our investment in our infrastructure. |
| 4. We should stop doing some things. |
| 5. We must continue to address pension costs, comprehensively and aggressively. |
| 6. Public safety is paramount - but there are still smarter, better ways of delivering public safety services without compromising safety. |

FISCAL YEARS 2012 AND 2013 GENERAL FUND COMPARATIVE BUDGET

	2011-12 Original Budget	Projected 2011-12 Year End	Proposed FY 2012-13 Budget
GENERAL FUND REVENUES:			
PROPERTY TAXES	\$ 72,155,615	\$ 72,612,217	\$ 72,975,146
SALES TAXES	\$ 25,088,167	\$ 25,719,170	\$ 26,793,879
TOT TAXES	\$ 12,786,000	\$ 13,715,150	\$ 14,390,158
ALL OTHER GENERAL FUND REVENUES	\$ 38,926,001	\$ 40,455,757	\$ 41,642,213
SUBTOTAL GENERAL FUND REVENUES	\$ 148,955,783	\$ 152,502,294	\$ 155,801,396
GENERAL FUND EXPENDITURES:			
GENERAL GOVERNMENT	\$ 13,379,052	\$ 13,620,633	\$ 14,477,488
PUBLIC SAFETY	\$ 75,856,581	\$ 76,392,827	\$ 77,394,664
PUBLIC WORKS	\$ 28,821,937	\$ 28,947,199	\$ 29,329,249
COMMUNITY DEVELOPMENT	\$ 8,939,933	\$ 9,243,500	\$ 9,168,326
COMMUNITY SERVICES	\$ 15,307,816	\$ 17,743,778	\$ 16,926,916
OPEB	\$ 2,314,000	\$ 2,314,000	\$ 2,466,000
DEBT SERVICE	\$ 780,000	\$ 780,000	\$ 750,000
OPERATING BUDGET SAVINGS	\$ -	\$ (3,000,000)	\$ -
CAPITAL PROJECTS	\$ 2,094,130	\$ 2,094,130	\$ 3,600,000
SUBTOTAL GENERAL FUND EXPENDITURES	\$ 147,493,449	\$ 148,136,067	\$ 154,112,643
OPERATING SURPLUS / AVAILABLE FOR ASSIGNMENT	\$ 1,462,334	\$ 4,366,227	\$ 1,688,753

GENERAL FUND PROPOSED FISCAL YEAR 2012-13 BUDGET

The General Fund is the key operating fund within the City's budget and is generally of most interest to residents as it is predominantly (78%) funded by tax revenues.

REVENUE FORECAST

As stated previously, FY 2012-13 will be the third consecutive year of minimal to flat revenue growth in the City of Newport Beach. Although the economy continues to gradually improve, our projections remain conservative in keeping with our Fiscal Sustainability Plan.

We are projecting FY 2012-13 General Fund revenues at \$155.8 million, an increase of approximately \$3.3 million from our FY 2011-12 amended revenue budget. Property tax revenues which account for almost 47% of total General Fund revenues, or **\$73.0 million, are estimated to minimally increase by 0.5% from revised FY 2011-12 revenues, or \$360,000. The housing market recession is not over, and all local and state governments are experiencing low to negative growth in their assessed valuations (AV). Newport Beach continues to maintain positive growth in our AV, although only +0.5% in last year's case. This is not common in our neighboring cities and counties, as many have experienced declines in AV during the recession and are just now experiencing small positive growth. The Orange County Assessor continues to warn cities to be conservative when estimating property tax revenue, he assured us at his February 2012 meeting that he was still performing re-assessments which were decreasing property values in all areas of the County even in the beach cities.

****SPECIAL NOTE ON PROPERTY TAX ESTIMATES FY 2012-13:** As previously mentioned, Finance recently confirmed with the County Controller's Office that supplemental taxes will not be received for the second half of FY 2011-12 (approximately \$500,000) due to implementation challenges with a new software in the County Assessor's Office. These revenues should be received during the first quarter of FY 2012-13, but too late for eligible modified-accrual accounting rules. Also confirmed, penalties/interest & redemption property tax collections are significantly down, approximately \$500,000 for Newport Beach, in the second half of FY 2011-12. The Controller's Office confirmed this is county-wide, and they are reporting a noticeable improvement in timely secured collections which has caused all cities to realize significantly less in penalties/interest & redemptions. The proposed budget does NOT include adjustments for either of these issues as it was printed before confirmation was made. Both issues will be addressed in the final budget document.**

REVENUE FORECAST (continued)

Sales Tax and Uniform Transient Occupancy Tax (TOT) are the next largest components (26% cumulatively) of the City's General Fund. The FY 2012-13 sales tax estimate is \$20.6 million, an increase of almost \$1 million or 5.0% over FY 2011-12 estimated revenue. TOT is also estimated to increase \$835,000, or 5.0%, over the FY 2011-12 estimated final revenue. Consumer confidence has continued to improve and our sales and TOT taxes are reflecting that improvement. We have almost returned to pre-recession levels in sales tax and have surpassed those levels in TOT thanks in large part to Newport Coast's Pelican Hill Resort. We have estimated conservative growth in both areas after talking to our major hotels and our economic consultants, and we are confident these revenues will remain strong.

We are including a one-time revenue estimate of \$2.5 million in FY 12-13 for the sale of the Airborne Law Enforcement Program (ABLE) helicopters and related equipment. FY 2012-13 intergovernmental revenue is projected to be about \$600,000 less than FY 2011-12, due to the completion of several grants.

EXPENDITURE FORECAST

In FY 2012-13, proposed General Fund expenditures, including 'new' General Fund capital improvements, pension and OPEB payments, total \$154.1 million. New General Fund capital improvement project funding for FY 2012-13 is proposed to be \$3.6 million, an increase of \$1.6 million over the previous year. Our goal is to increase funding for new General Fund capital improvement projects eventually to \$5 million, which is the level we believe is in keeping with our goal of maintaining a quality physical environment.

The proposed FY 2012-13 General Fund operating budget is \$148 million. This represents an increase of 3.0%, or \$4.3 million, from the FY 2011-12 estimated final budget which is net of a projected \$3 million of operational savings. The City Manager required all directors to maintain existing budget levels so that resources could be allocated to other priority projects that support our core values. The increases to operating departments were primarily limited to contractually obligated CPI adjustments within contracts, step increases and an increase in the contribution to the Information Technology Internal Service fund of \$1 million. The estimated \$3 million

in operational savings expected for FY 2011-12 is not included as a reduction to the FY 2012-13 proposed budget. It is almost entirely the result of vacancies in the public safety and miscellaneous departments and will be needed to maintain high quality service levels in FY 2012-13.

Reshaping the City's workforce: To maintain our competitive advantage we need to invest in our employees to keep them abreast of changes in their service areas, to stay current with technology and to adapt the overall workforce to the needs of the community. We don't want to just be a smaller organization, we want to invest in our employees to continue to be the best, always strive to improve service and business process and be that "smarter" organization while maintaining our culture of superior customer service.

In keeping with this message, the recommendation in the proposed FY 2012-13 budget are personnel changes that result in the net reduction of 8 full-time positions. Additions or reclassifications had to accompany a reduction of equal or greater value. A position could only be reclassified if a director could correlate how that position will support the core values of the organization, improve performance, reduce costs or increase resources. With this reduction of 8 full-time positions the City will have 755 full-time employees, down 78 positions since FY 2009-10.

SUMMARY

We are committed to fiscal sustainability and living within our means. We will continue to tackle the difficult issues of pension costs, funding our CIP program for streets, lights and signals and neighborhood revitalization, funding our new facilities and maintaining them, and investing in our IT Strategic Plan so technology can be used to continue to be that "Shining City by the Bay".

City budget and salary information is available online at newportbeachca.gov/salary.

Boards, Commissions & Committees Report

city of newport beach | city manager's office

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Many Newport Beach citizens give their time to assist and advise the City Council on issues facing the legislative body. Service on City Boards, Commissions and Committees is one of the principal means by which citizens can participate in local government. There are numerous active Boards, Commissions and Committees which meet on a regular basis. Each group has City staff which supports these efforts in a variety of ways. The attached reports offer a reflective look at the current work of each group and the direction they are taking.



Board of Library Trustees

PURPOSE:

Appointed by the Newport Beach City Council, the Board of Library Trustees is a policy-making board responsible for the administration of City libraries. The Board considers the annual budget for library purposes during the process of its preparation and makes recommendations to the City Council and City Manager. The Board also approves or disapproves the appointment, suspension, or removal of the Library Services Director. Subject to the approval of the City Council, the Board accepts money, personal property, or real estate donated to the City for library purposes, and contracts with schools, county, or other governmental agencies to render or receive library services or facilities.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Section 708

COMMITTEE MEMBERS:

Lynn Crutchley (Chair), Stephanie Murguia, Jerry King, Jill Johnson-Tucker, Eleanor M. Palk

LENGTH OF TERM FOR MEMBERS:

The five members of the board serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

The first Monday each month, unless otherwise noticed.

STAFF LIAISON:

Cynthia Pulliam Cowell, MLS,
Library Services Director

STAFF SUPPORT:

Staff allocates approximately 22 hours a month to this board.



QUARTERLY PROGRESS REPORT

Items the Board of Library Trustees considered in the last quarter include:

- Civic Center & Library Expansion - received an update on the project, proposed library color palette (see image above) and furnishings.
- Library expansion naming opportunities - areas were designated and approved to raise funds for new programs, technologies, collections and enhancements. Contribution levels will be determined at a later date.
- Gift policies - reviewed and discussed the library gift and donor policy and the Newport Beach Public Library gift policy.

Visit the library online at newportbeachca.gov/nbpl.

Building & Fire Board of Appeals

PURPOSE:

Determine the suitability of alternate materials and methods of construction; to provide for reasonable interpretations of the provisions of the Building and Fire Codes; to hear written appeals regarding the Chief Building Official's or Fire Marshal's determinations.

COMMITTEE AUTHORIZATION:

Uniform Administrative Code, Section 201 and NBMC 15.02.120

COMMITTEE MEMBERS:

Brion S. Jeannette (Chair), Robert W. Yant (Vice Chair), George Crall, James Anderson, Ernie Liske, Richard R. Luehrs, and Stephen Sandland

LENGTH OF TERM FOR MEMBERS:

The seven members of the board serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Ron Gamble, Chief Fire Marshal
Seimone Jurjis, Chief Building Official

QUARTERLY PROGRESS REPORT:

The board did not meet during this quarter.

STAFF SUPPORT:

When the board is called into session, staff allocates approximately six hours to each session. Costs for services are recovered by the payment of appeal application fees established by City Council resolution. If an item presented to the Board is staff generated, then no fees are recovered.

City Arts Commission

PURPOSE:

Appointed by City Council, the City Arts Commission acts in an advisory capacity to the City Council in all matters pertaining to artistic, aesthetic and cultural aspects of the City. The City Arts Commission also recommends to the City Council the adoption of such ordinances, rules and regulations as it may deem necessary for the administration and preservation of fine arts, performing arts, historical, aesthetic and cultural aspects of the community. On behalf of the City, the Arts Commission actively encourages programs for the cultural enrichment of the community and performs such other duties relating to the arts as the City Council may require.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Section 712

COMMITTEE MEMBERS:

Robyn Grant (Chair), Robert Smith (Vice Chair), Rita Goldberg (Secretary), Carole Boller, Christopher Trela, Arlene Greer, Gilbert Lasky

LENGTH OF TERM FOR MEMBERS:

The seven members of the commission serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

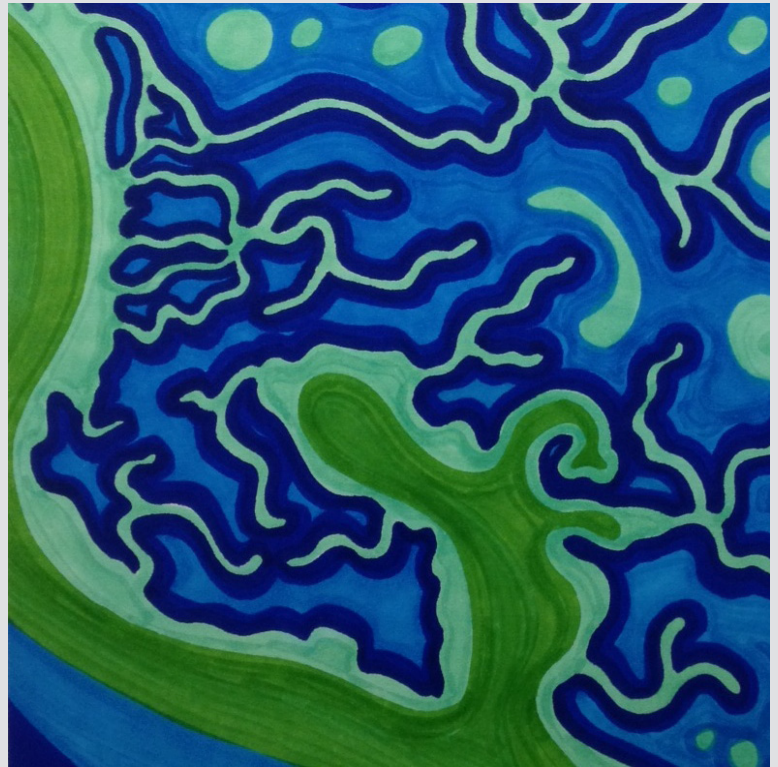
The second Thursday each month, unless otherwise noticed.

STAFF LIAISON:

Jana Barbier, Cultural Arts Coordinator

STAFF SUPPORT:

Staff allocates approximately 40 hours a month to this commission.



QUARTERLY PROGRESS REPORT:

Items the Arts Commission considered in the last quarter include:

- Performance subcommittee meetings – selection of parks, talent and dates for the 2012 summer Concerts in the Parks Series and selection of dates for Shakespeare by the Sea performances.
- Art exhibitions - approved displays for City Hall and two areas at Central Library.
- Museum tour – hosted a public tour to the Autry National Center in February 2012
- Public art projects – oversaw the restoration and reframing of 10 watercolors which were donated to the City and displayed at the OASIS Senior Center Reception.
- Sculpture donation - reviewed and declined an offer
- Public art at Civic Center - met with representatives from the Orange County Museum of Art
- Newport Beach Art Exhibition and Sale – preparation, marketing and administration for the April 14 event at OASIS Senior Center.
- Cultural Arts Grant recipients - followed up at regular meeting on progress of and available performances.

More information on the City's cultural arts programs can be found online at newportbeachca.gov/culturalarts.

Civil Service Board

PURPOSE:

Advise the Council on personnel matters, recommend changes to the Civil Service System Rules and Regulations, conduct appeal hearings of City employees for disciplinary issues and launch personnel administration investigations for City employees covered by one of the Safety Bargaining Units (FFA, FMA, LMA, NBPA and PMA) and report its findings to City Council and Manager.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Sections 710 & 711

COMMITTEE MEMBERS:

Debra Allen (Chair), Douglas Coulter, James "Mickey" Dunlap (Vice Chair), Hugh Logan and Maiqual Talbot

LENGTH OF TERM FOR MEMBERS:

The five members of the board serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

The first Monday each month, unless otherwise noticed.

STAFF LIAISON:

Terri Cassidy, Human Resources Director
Jyll Ramirez, Admin. Assistant to the HR Director

STAFF SUPPORT:

Staff allocates approximately 20-25 hours a month to this board.

QUARTERLY PROGRESS REPORT:

Items the Civil Service Board considered in the last quarter include:

- Appeal hearings – rescheduled upcoming closed hearings of civil service-covered employees.
- Responsibility – aware and knowledgeable of current practices and laws.
- Privacy and confidentiality – upheld City policies and laws while facilitating communications between legal representatives and board members.

Harbor Commission

PURPOSE:

The purpose of the Harbor Commission is to provide the City of Newport Beach with an advisory body representing the diverse uses of Newport Harbor and its waterfront.

- A. Advise the City Council in all matters pertaining to the use, control, operation, promotion and regulation of all vessels and watercraft within the Newport Harbor.
- B. Approve, conditionally approve, or disapprove applications on all harbor permits where the City of Newport Beach Municipal Code assigns the authority for the decision to the Harbor Commission.
- C. Serve as an appellate and reviewing body for decisions of the City Manager on harbor permits, leases, and other harbor-related administrative matters where the City of Newport Beach Municipal Code assigns such authority to the Harbor Commission.
- D. Advise the City Council on proposed harbor-related improvements.
- E. Advise the Planning Commission and City Council on land use and property development applications referred to the Harbor Commission by the City Council, Planning Commission, or the City Manager.
- F. Make recommendations to the City Council for the adoption of regulations and programs necessary for the ongoing implementation of the goals, objectives, and policies of the Harbor and Bay Element of the General Plan.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Section 702

COMMITTEE MEMBERS:

Ralph Rodheim (Chair), Duncan McIntosh, Brad Avery, David Girling, Doug West, Marshall Duffield, Karen Rhyne and City Council Liaison Mayor Gardner

LENGTH OF TERM FOR MEMBERS:

The seven members of the commission serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

The second Wednesday of each month, unless otherwise noticed.

STAFF LIAISON:

Chris Miller, Harbor Resources Manager
Shannon Levin, Harbor Resources Supervisor

STAFF SUPPORT:

Staff allocates approximately 25 hours per month to this commission.

QUARTERLY PROGRESS REPORT:

Items the Harbor Commission considered in the last quarter include:

- Updates – Harbor Patrol and derelict boats in the harbor
- ExplorOcean – Overview of current and future programs

The City's Harbor Guide is available online at newportbeachca.gov/harborguide.



Parks, Beaches & Recreation Commission

PURPOSE:

- A. Act in an advisory capacity to the City Council in all matters pertaining to parks, beaches, recreation, parkways and street trees.
- B. Consider the annual budget for parks, beaches, recreation, parkways and street tree purposes during the process of its preparation and make recommendations with respect there to to the City Council and the City Manager.
- C. Assist in the planning of parks and recreation programs for the inhabitants of the City, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein.
- D. Establish policies for the acquisition, development and improvement of parks, beaches and playgrounds and for the planting, care and removal of trees and shrubs in all parks, playgrounds and streets, subject to the rights and powers of the City Council.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Section 709

COMMITTEE MEMBERS:

Phillip Lugar (Chair), Kathy Hamilton (Vice Chair), Tom Anderson, Ron Cole, Roy Englebrecht, Marie Marston and Jack Tingley

LENGTH OF TERM FOR MEMBERS:

The seven members of the commission serve for a term of four years on a staggered basis.

FREQUENCY OF MEETINGS:

The first Tuesday each month, unless otherwise noticed

STAFF LIAISON:

Laura Detweiler, Recreation & Senior Services Dir.
Mark Harmon, Municipal Operations Director



STAFF SUPPORT:

Staff allocates approximately 57 hours per month to this commission. This includes staff from the Recreation & Senior Services Department and the Municipal Operations Department.

QUARTERLY PROGRESS REPORT:

Items the Parks, Beaches and Recreation Commission considered in the last quarter include:

- Bench donation process report – formed Ad Hoc Committee to review (continued)
- New street tree designation on Fourth Avenue – forwarded recommendation to City Council for final review and approval.
- New street tree designation on Quiet Cove – tabled to a future meeting.
- Recognition of Newport Beach Youth Flag Football Champions.
- Reconfiguration of two Bull Pens to Batting Cages at Bob Henry Park – approved.
- Beach Fire Rings discussion of issues & solutions – forwarded recommendation of removal to City Council for approval.

Projected Tasks:

- Reforestation requests
- Review of tree designation on Holiday Road and Quiet Cove
- Review of the bench donation program

Planning Commission

PURPOSE:

The Planning Commission has the following duties as established by the City Charter:

- A. After a public hearing thereon, recommended to the City Council the adoption, amendment or repeal of a Master Plan, or any part thereof, for the physical development of the City;
- B. Exercise such control over land subdivisions as is granted to it by ordinance not inconsistent with the provisions of the Charter;
- C. Make recommendations to the City Council concerning proposed public works and for the clearance and rebuilding of blighted or substandard areas within the City; and
- D. Exercise such functions with respect to zoning and land use as may be prescribed by ordinance not inconsistent with the provisions the Charter.

COMMITTEE AUTHORIZATION:

City Charter, Article VII, Sections 706/707

COMMITTEE MEMBERS:

Michael Toerge (Chair), Bradley Hillgren (Vice Chair), Fred Ameri (Secretary), Tim Brown, Kory Kramer, Jay Meyers, and Larry Tucker. Robert Hawkins resigned as of January 10, 21012. On March 13, 2012, the City Council appointed Tim Brown to the Planning Commission for a term that expires on June 30, 2016.

LENGTH OF TERM FOR MEMBERS:

The seven members of the commission serve for a term of four years.

FREQUENCY OF MEETINGS:

Twice per month on the Thursday preceding City Council meetings unless otherwise noticed.

STAFF LIAISON:

Kimberly Brandt, Community Development Director

STAFF SUPPORT:

Staff allocates approximately 25 hours per month to this commission.

QUARTERLY PROGRESS REPORT:

Items the Planning Commission considered in the last quarter include:

- Newport Banning Ranch – conducted five study sessions and the first of several public hearings
- General Plan annual status report – completed review in accordance with the State Government Code requirements

Public Hearings:

- Development applications – approved four development applications and provided a recommendation to the City Council regarding an on-going appeal application for Ocean Avenue.
- Applications (legislative) - recommended two General Plan amendments to the City Council for approval
- Zoning Code Amendment – recommended approval of an amendment to the fences, walls and hedges regulations affected low-lying areas of the city.
- Continued public hearings (1) – Newport Banning Ranch

Projected Tasks:

- Newport Banning Ranch Public Hearings
- Housing Element implementation actions
- Amendment to Telecommunications Ordinance
- Review of Balboa Village Implementation Plan

Finance Committee

PURPOSE:

Responsible for fiscal governance, the Finance Committee reviews and monitors events and issues which may affect the financial status of the City and oversees adherence to the 15-Point Fiscal Sustainability Plan.

COMMITTEE AUTHORIZATION:

Established by Resolution 94-110

COMMITTEE MEMBERS:

Council Member Curry (Chair), Council Member Daigle and Council Member Henn

LENGTH OF TERM FOR MEMBERS:

Pursuant to Council Policy A-9, the Mayor makes annual appointments, subject to Council confirmation. There is no limit on the term Council Members may serve.

FREQUENCY OF MEETINGS:

Quarterly, with an additional meeting during budget season.

STAFF LIAISON:

Tracy McCraner, Finance Director

STAFF SUPPORT:

Staff allocates approximately 20 hours per month to this committee. (It should be noted that the majority of the materials and reports provided to the Finance Committee are typical financial reports that would need to be produced and reviewed regardless of the Finance Committee's existence.)

QUARTERLY PROGRESS REPORT:

The Finance Committee met in February to discuss, review, or approve the following items:

- Quarterly Financial Report - briefing on the current financial status reported for the second quarter ending December 31, 2011, of Fiscal Year 2011-12 as well as final audited financial data for Fiscal Year 2010-11.
- Roles and Responsibilities – reviewed Resolution 2007-21 as adopted April 10, 2007, which authorized the purpose and responsibilities of the committee and made recommendations to include review of the structure and documentation of any debt financing and meeting with the auditors for pre and post audit conferences.
- Consultant Agreement – reviewed and recommended approval of an agreement with Maximus Consulting Services to allow Maximus to file reimbursement claims, on behalf of the City, with the State of California for a variety of State mandated actions. This agreement will be presented for City Council consideration.
- 2012 Calendar – established the 2012 workplan for the committee's issues and scheduled the quarterly meetings were scheduled quarterly with one additional meeting set to review the proposed budget.

Citizens Bicycle Safety Committee

PURPOSE:

Promote bicycle safety and responsible cycling within the City through public outreach, bicycle facility improvements, and review of City policies and practices related to bicycles.

COMMITTEE AUTHORIZATION:

Resolution 2010-99

COMMITTEE MEMBERS:

Mayor Gardner, Sean Matsler, Denis LaBonge, Anthony Petros, Michael Alti, Lou Cohen, Bob Kahn, Frank Peters

LENGTH OF TERM FOR MEMBERS:

The seven members of the committee serve for a term of one year.

FREQUENCY OF MEETINGS:

The second Monday each monthly, unless otherwise noticed.

STAFF LIAISON:

Brad Sommers, Senior Civil Engineer

STAFF SUPPORT:

Staff from the Public Works Department, GIS Division and Police Department allocates approximately 50-100 hours per month to this committee. In addition, this quarter the Police Department's Traffic Division conducted two bicycle safety operations for a total of 30 hours.



QUARTERLY PROGRESS REPORT:

To date, City staff with the assistance of the Bicycle Committee has completed the following:

- Committee renewal – City Council reauthorized the committee, appointed members and extended its term to January 10, 2013
- Education and outreach – Police Department held a bicycle safety enforcement day in March.
- Bicycle facility improvements – installed new bicycle striping and signage on Coast Highway and Bonita Canyon; and installed bike route signage to establish alternate bike routes through Corona del Mar.

Next Step:

The committee will continue to pursue its goal of promoting bicycle safety and responsible cycling within the City through public outreach, bicycle facility improvements, and review of City policies and practices related to bicycles.

Find out more on bicycle safety and trails at newportbeachca.gov/bicycle.

Coastal/Bay & Water Quality Committee

PURPOSE:

The Committee advises and makes recommendations to the City Council on water quality/water conservation policies, projects and programs that will achieve the Committee's mission and the City Council's priorities:

- Educate the watershed's population about the value of Newport Bay and the ocean;
- Enforce and/or strengthen existing regulations on actions that impair water quality or wildlife habitat;
- Advocate for policies, programs and projects that improve the water quality of Newport Bay and the ocean;
- Oppose policies, programs or projects that detract from good water quality in the Newport Bay watershed and the ocean; and
- Develop, fund, and monitor water quality initiatives, including testing and structural projects, that meet the Committee's mission.

COMMITTEE AUTHORIZATION:

Resolution 2003-63

COMMITTEE MEMBERS:

Mayor Gardner (Chair), Council Member Henn (Vice Chair), Roberta Jorgensen, Jim Miller, George Robertson, Randy Seton, Tom Houston, Janet Rappaport, Dennis Baker

LENGTH OF TERM FOR MEMBERS:

The three Council Members (currently, there is one vacancy) and seven citizen members serve for a one-year term subject to renewal by the City Council.

FREQUENCY OF MEETINGS:

The second Thursday each monthly, unless otherwise noticed.

STAFF LIAISON:

John Kappeler, Water Quality Manager

STAFF SUPPORT:

Staff allocates approximately 30 hours a month to this committee.

QUARTERLY PROGRESS REPORT:

Items the Coastal/Bay and Water Quality Committee considered in the last quarter include:

- Water quality projects and programs – reviewed the IRWD Syphon Reservoir Recycled Storage project; received an update on Newport Harbor pump-out stations; and discussed the Copper Reduction project and TMDL update.
- Presentations – Green Streets program; NPDES Annual Report review; and a research update on coastal flooding and beach erosion.

Projected Tasks:

- Big Canyon project
- Rhine Channel project wrap up
- Prop 84 ASBS grant program
- Coastal Dolphin Research program
- Newport Bay Sediment TMDL update
- Copper contamination in marinas
- Runoff Reduction program – ET Controller project update
- Various educational programs and water quality grant programs



Environmental Quality Affairs Committee

PURPOSE:

The mission of the Environmental Quality Affairs Committee (EQAC) is to protect and enhance the environmental quality of the City for the health and enjoyment of residents and visitors. When directed by the City Council EQAC:

- A. Reviews and submits comments on Notices of Preparation (NOP) and/or the Notice of Completion (NOC) with respect to any Environmental Impact Report (EIR) prepared by the City;
- B. Reviews and submits comments on behalf of the City (subject to City Council or City Manager approval) on environmental documents prepared by other public agencies for projects that have the potential to cause significant adverse environmental impacts within the City;
- C. Reviews and submits comments on any negative declaration prepared by the City for any project;
- D. Advises the City Council on policies, programs and projects that improves or detracts from the environmental quality of the City; and
- E. promotes education and awareness on positive environmental practices.

COMMITTEE AUTHORIZATION:

Established by Resolution No. 87-14

COMMITTEE MEMBERS:

Mayor Gardner, Debbie Stevens (Chair), Kimberly Jameson, Merrit Van Sant, Barbara Thibault, Laura Meier, Nick Roussos, Joan Penfil, Bruce Asper, Kevin Kelly, Laura Curran, Vincent Lepore, Kevin Nolen, Kathy Harrison, Sandra Haskell, Timothy Stoaks, and Charles McKenna. There are six vacancies, including the second City Council member seat.

LENGTH OF TERM FOR MEMBERS:

The members of the committee serve for a term of four years on a staggered basis for a maximum of two consecutive terms.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Patrick Alford, Planning Manager

STAFF SUPPORT:

None at this time.

QUARTERLY PROGRESS REPORT:

As there were no Council-directed items to consider, the committee did not meet this quarter.



Newport Coast Advisory Committee

PURPOSE:

Advise the City in the implementation of the Newport Coast Annexation Agreement and any other issue relating to Newport Coast, Newport Ridge, or Crystal Cove.

COMMITTEE AUTHORIZATION:

Established by Resolution 2001-81

COMMITTEE MEMBERS:

Three members appointed by the City, four appointed by the Newport Coast Committee of 2000 (NCC2K). Current membership includes Mayor Gardner, Council Member Curry, Jim McGee (Chair), Gerry Ross (Vice Chair), Daniel Wampole and one vacancy

LENGTH OF TERM FOR MEMBERS:

The seven members of the committee serve for a term of three years.

FREQUENCY OF MEETINGS:

In recent years, called as needed.

STAFF LIAISON:

Dave Kiff, City Manager

STAFF SUPPORT:

Minimal given that the committee has not met in recent years.



QUARTERLY PROGRESS REPORT:

In the most recent period, the City took down two “wayfinding” signs in the Newport Coast area. We also worked closely with Mr. Ross and Mr. McGee about the impacts to the Newport Coast on the adoption of the Very High Fire Hazard Severity Zone maps.

This committee cannot be disbanded without violating the Newport Coast Annexation Agreement, which calls for its creation and maintenance. This committee met frequently – monthly at least – in 2001, 2002, and for a few years after the January 1, 2002 annexation of the Newport Coast community. With the community center completed and operating, fairly few issues arise that require the committee to meet. Committee members remain relatively active in City issues, and very active in Newport Coast issues (typically via their Master Homeowners Associations).

Special Events Advisory Committee

PURPOSE:

The Special Events Advisory Committee (SEAC) was formed to assist the City Council in evaluating requests for City support of community events. The Committee assesses every application for City support based upon each event's ability to meet all or most of the established evaluation criteria. The Council relies upon the committee's recommendation when making event support funding decisions.

COMMITTEE AUTHORIZATION:

Established by Resolution No. 2009-22.

COMMITTEE MEMBERS:

Assistant City Manager Dana Smith (Chair, non-voting member), Paul Blank, Judy Brower, Janis Dinwiddie, Marshall Topping, Vicki Higgins, Jeffrey Cole

LENGTH OF TERM FOR MEMBERS:

The committee is ongoing until such time as the need for the committee no longer exists.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Tara Finnigan, Public Information Manager

STAFF SUPPORT:

Staff allocates approximately 10 hours per month to this committee.

QUARTERLY PROGRESS REPORT:

At its January 24 meeting, the Newport Beach City Council selected Paul Blank to fill the unscheduled vacancy on the committee. Then, at its February 14 meeting, Council approved Resolution 2012-20, amending the membership, term and duties of the committee. The changes include allowing the City Manager to select a staff member to serve as an advisory, non-voting member to the committee and authorizing the Mayor to select that staff member as the committee's chairperson. Also in February, Chairperson Laura Davis resigned due to a change in her employment. Assistant City Manager Dana Smith was appointed to SEAC on February 14 and assumed the role of committee chair.

Applications for City support were available online as of December 20, 2011 and were due February 15, 2012. Fifteen organizations submitted applications seeking City support for events occurring between July 1, 2012 and June 30, 2013. The committee met in late February, received packets of applications, determined a plan for conducting applicant interviews, and discussed updates to the scoring sheets and process.

From late February to late March, the SEAC members individually reviewed each application. On March 26, the committee met to conduct brief interviews with half of the applicants. The second group of interviews will take place on April 2. After those are completed, the event scores will be collected, averaged and the events will be ranked according to the scores. The committee will have an opportunity to review the completed, list of rankings and make changes before the list is forwarded to City staff and is ultimately presented to the City Council.

Aviation Committee

PURPOSE

Generally, to assist the City in the implementation of Council Policy A-17 (Newport Beach City Council Airport Policy).

COMMITTEE AUTHORIZATION:

Established by Resolution #9597 (1979). Recently amended by Resolution #2011-31 (April 12, 2011).

COMMITTEE MEMBERS:

City Council (3) - Leslie Daigle (Chair), Rush Hill (Vice Chair), and Keith Curry.

City Manager Dave Kiff

City Attorney Aaron Harp

Council District representatives - Kay Mortenson, Henry Arjad (#1), Eleanor Todd, Gerald Scarborough (#2), Tom Anderson, Bonnie O'Neil (#3), Tom Meng, Ron Darling (#4), John Cunningham, Craig Page (#5), Shirley Conger, Lloyd "Bud" Rasner (#6), Suzanne Casey, Jim Dunlap (#7).

President of Airport Working Group - Tony Khoury

Representative from Airfair/SPON - Melinda Seely

Resident of Newport Coast/Newport Ridge - Roger Ham

General Aviation Representative – not yet named

LENGTH OF TERM FOR MEMBERS:

Not defined by Resolution.

FREQUENCY OF MEETINGS:

Monthly, on the last Monday unless otherwise noticed.

STAFF LIAISONS:

Dave Kiff, City Manager

Tom Edwards, Consultant

STAFF SUPPORT:

Tom Edwards' attendance at the meetings and his monthly "All Things Aviation" summary is part of his monthly retainer (\$5K/mo). Staff allocates approximately eight hours per month to this committee, although in this QBR period about 5 hours a week has been dedicated above that for Settlement Agreement Issues and discussion over a new departure pattern.

QUARTERLY PROGRESS REPORT:

The Aviation Committee again in this quarter spent time discussing the impacts to the community of the FAAs recent "NexGen" departure patterns for JWA, especially the "RAWLZ". RAWLZ is not yet adopted, but is intended to mimic the traditional departure patterns over Upper Newport Bay for flights staying west of Las Vegas or turning north (about 50% of all flights leaving JWA) and where the planes have cockpit equipment to follow the RAWLZ.

Committee members hear from JWA officials about JWAs passenger counts and the City's efforts to extend the neighborhood-friendly protections at JWA, including the commercial and general aviation curfews and the passenger and average daily departure caps. These efforts began in the first quarter of 2012 and continue today.

It generally is the Committee's position that the City always view Aviation via the lens of Council Policy A-17 (Newport Beach City Council Airport Policy). The policy does not speak to departure patterns that may impact one neighborhood over another, but it does speak to the importance (above all else) of the Settlement Agreement's protections.

More information can be found online at newportbeachca.gov/jwa.

Banning Ranch Development Agreement

PURPOSE:

To negotiate the terms of a pre-annexation and development agreement, which will describe development rights of and public benefits to be provided by the developer and outline the terms for annexation of the property to the City of Newport Beach.

COMMITTEE AUTHORIZATION:

Established by Resolution 2008-29

COMMITTEE MEMBERS:

Council Member Rosansky and Council Member Selich

LENGTH OF TERM FOR MEMBERS:

The committee will sunset upon City Council approval of the pre-annexation and development agreement, or earlier if so decided by the City Council.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Patrick Alford, Planning Manager

STAFF SUPPORT:

Staff allocates approximately 20 hours to this committee.

QUARTERLY PROGRESS REPORT:

The Committee continued to advise the City Attorney's Office on the draft development agreement. It is anticipated that the draft agreement will be considered by the Planning Commission and City Council in May 2012.

Building Committee

PURPOSE:

The Committee is charged with the tasks of researching, requesting information, and addressing issues raised during the design and construction phases of the Civic Center and Park Master Plan.

COMMITTEE AUTHORIZATION:

Established by Resolution 2003-30

COMMITTEE MEMBERS:

Council Member Selich, Council Member Rosansky and Council Member Hill

LENGTH OF TERM FOR MEMBERS:

The three members of the committee serve until completion of the Civic Center and Park project.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Steve Badum, Public Works Director
Dave Webb, Deputy PW Director/City Engineer

STAFF SUPPORT:

Staff allocates approximately 20 hours per year to this committee.

QUARTERLY PROGRESS REPORT:

The Committee has focused its efforts on the current construction of the new Civic Center and Park. Construction of this project is proceeding on budget and per original construction schedule.

During the quarter, the committee continues to review the construction progress and project costs. Four change orders have been approved to date for the total amount of \$58,234.



General Plan/Local Coastal Program Implementation

PURPOSE:

The Committee is charged with the tasks of developing a work program for the following items and overseeing its progress:

- A. Revision of Coastal Land Use Plan;
- B. Revision of Zoning Code;
- C. Completion of Local Coastal Program Implementation Plan;
- D. Study of infrastructure needs associated with development authorized in the General Plan, and establishment of developer impact fees for infrastructure;
- E. Revision of City Council policies;
- F. Revision of Building Code;
- G. Public participation on the previous items; and
- H. Any other means of implementing the General Plan that may be assigned to the Committee by the City Council.

STAFF LIAISON:

Brenda Wisneski, Deputy Community Development Director

STAFF SUPPORT:

None

COMMITTEE AUTHORIZATION:

Established by Resolution No. 2006-106

QUARTERLY PROGRESS REPORT:

The committee did not meet this quarter.

COMMITTEE MEMBERS:

Council Member Selich (Chair), Mayor Gardner, Council Member Hill, and Planning Commission Chair Michael Toerge, Planning Commissioner Fred Ameri, and Planning Commission Vice Chair Bradley Hillgren

LENGTH OF TERM FOR MEMBERS:

Ongoing until such time as the need for the committee no longer exists.

FREQUENCY OF MEETINGS:

As needed

July 4th West Newport Safety Planning Committee

PURPOSE:

The July 4th West Newport Safety Committee was formed to assist the City of Newport Beach in identifying measures to help contain, and eventually eliminate, unruly behavior in West Newport on Independence Day. The Committee's goal is to create a safe, family friendly holiday environment that residents and visitors can equally enjoy.

COMMITTEE AUTHORIZATION:

Established by Council Resolution No. 2002-58 on September 10, 2002.

COMMITTEE MEMBERS:

Council Member Henn (Chair), Council Member Rosansky, Craig Batley, Mary Bryant, Paul Watkins, Margie Dorney, City Attorney or designee, Police Department staff member.

LENGTH OF TERM FOR MEMBERS:

Ongoing until such time as the need for the committee no longer exists.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Tara Finnigan, Public Information Manager

STAFF SUPPORT:

None for this quarter.

QUARTERLY PROGRESS REPORT:

The committee did not meet this quarter. The committee will meet in April to prepare for the 2012 Fourth of July holiday.



Neighborhood Revitalization

PURPOSE:

The Neighborhood Revitalization Committee is a direct outgrowth of one of the five 2011 annual priorities identified by the City Council in February of 2011. The purpose of the Committee is to identify and then prioritize those areas of the community that should have an investment of time, thought, and resources to bring the areas up to "Newport Beach" standards. Following City Council approval of the prioritization, the Committee will identify desired outcomes, develop a plan to achieve them, and recommend budget appropriations to be approved by the City Council. Additionally, the Committee has identified and established Citizens Advisory Panels (CAPs) to guide and implement the revitalization strategy for each specific area, encouraging public input throughout the process.

COMMITTEE AUTHORIZATION:

Established by Resolution 2011-26

COMMITTEE MEMBERS:

Council Member Henn (Chair), Council Member Selich, and Council Member Hill

LENGTH OF TERM FOR MEMBERS:

Term ends December 31, 2012

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Kimberly Brandt, Community Development Director

STAFF SUPPORT:

The City Council allocated \$650,000 from Fiscal Year 2011-2012 budget savings to fund this overall effort to date. Depending upon specific tasks, additional budgetary allocations may be forthcoming. Staff allocates approximately five hours per meeting to this committee.

QUARTERLY PROGRESS REPORT:

Items the Neighborhood Revitalization Committee considered in the last quarter include:

- Balboa Village – completed the Economic Analysis and Parking Management Study. Currently, updating the Balboa Village vision and brand promise. Final recommendations from the CAP on a draft revitalization implementation plan should be completed by June 2012 for subsequent committee review.
- Corona del Mar Entry – reviewed recommendations from the CAP in January and February and provided a recommendation of support for City Council consideration on February 16, 2012.

More information can be found online at newportbeachca.gov/revitalization.



Tidelands Management

PURPOSE:

The goals of the Tidelands Management Committee are to:

- 1) Establish long term visions for the tidelands including the Upper and Lower Bays, beaches and other components;
- 2) Study and adopt a Tidelands Infrastructure Master Plan;
- 3) Research, consider and recommend appropriate governance structures;
- 4) Oversee ongoing execution of the Tidelands Infrastructure Master Plan projects; and
- 5) Identify and establish a Citizens Advisory Panel to assist the Committee, encouraging public input throughout the process.

COMMITTEE AUTHORIZATION:

Established by Resolution 2011-26

COMMITTEE MEMBERS:

Mayor Gardner, Council Member Henn and Council Member Selich



LENGTH OF TERM FOR MEMBERS:

Ongoing until such time as the need for the committee no longer exists.

FREQUENCY OF MEETINGS:

The third Wednesday each month, unless otherwise noticed.

STAFF LIAISON:

Chris Miller, Harbor Resources Manager

STAFF SUPPORT:

Staff allocates approximately 30 hours per month to this committee.

QUARTERLY PROGRESS REPORT:

Items the Tidelands Management Committee considered in the last quarter include:

- Tidelands revenue and expenses
- Lower Bay dredging update
- Charter boats in Newport Harbor
- Tidelands Infrastructure Management Plan ("TIMP") review
- Buck Gully runoff reduction
- Semeniuk and Newport Sloughs
- Linda Isle inner lagoon dredging
- Citizens Advisory Panel update on the TIMP

Updating Harbor Charges

PURPOSE:

The purpose of the Updating Harbor Charges Committee consists of updating Harbor Resources' cost of service fees and updating the City's harbor fees to reflect the fair market value for the use of the Tidelands by the associated user groups. Fees include permits for moorings, Balboa Yacht Basin slip rates, and commercial pier leases. These fees contribute to harbor projects such as dredging and the provision of additional harbor amenities.

COMMITTEE AUTHORIZATION:

Established by Resolution 2010-95

COMMITTEE MEMBERS:

Council Member Henn, Council Member Selich and Council Member Rosansky

LENGTH OF TERM FOR MEMBERS:

The committee expires at such time as it completes a review of harbor fees and recommendations of potential course of action are transmitted to the City Council for consideration.

FREQUENCY OF MEETINGS:

As needed

STAFF LIAISON:

Rob Houston, Assistant to the City Manger
Chris Miller, Harbor Resources Manager

STAFF SUPPORT:

Staff allocates approximately five hours a month to this committee.



QUARTERLY PROGRESS REPORT:

The committee has been meeting regularly and has hosted outreach meetings with the commercial harbor users to discuss the proposed plan and to solicit feedback.



Project Tracking Reports

city of newport beach | city manager's office

newportbeachca.gov | 949.644.3001

The City continues an ambitious and wideranging delivery of projects which represent the City Council goals and have been developed to meet current community needs and to serve future generations. The projects tracked in this report have been selected by the City Manager based on those which generate the most interest and are not all inclusive of the many projects currently taking place in the City.



Acquisition of Coast Highway



Acquisition of Coast Highway

DEPARTMENT:

Public Works

PROJECT LEAD:

Dave Webb, Deputy PW Director/City Engineer

PROJECT START DATE:

2008

TARGET COMPLETION DATE:

2012

DESCRIPTION:

The goal of this project is to initiate a long range planning process to eventually create a Mariner's Mile Traffic, Pedestrian and Parking Comprehensive plan, improve street landscaping along Coast Highway from the Santa Ana River to Jamboree Road, provide landscape improvements on Newport Boulevard through Lido Village, as well as improved coordination of traffic on and off the Balboa Peninsula. One option might be to acquire ownership of the necessary State right-of-way, or enter into an agreement with the State to allow construction of the desired improvements for portions of Coast Highway between Jamboree Road and the Santa Ana River, and Newport Boulevard between Finley Street and the West Channel Bridge. The acquisition process involves passing the appropriate legislation, State review of the facility for possible relinquishment, preparation of a report to the City on the facilities, development of an offer for City to acquire the facility, and the City accepting the offer or submitting a counter offer. There is no defined schedule for this lengthy and involved process.

FUNDING SOURCE:

Sources for future improvements to be determined

TOTAL FUNDING REQUIRED FOR PROJECT:

To be determined

FUNDING ALLOCATED TO DATE:

None

AMOUNT SPENT TO DATE:

None other than staff time

STATUS TO DATE:

In September 2011, the California Department of Transportation (Caltrans) completed the draft Project Scope Study Report (PSSR) for the two segments of State Highway under consideration for relinquishment. On September 15, staff met with Caltrans management to discuss the report and proposed offer to the City. Caltrans determined the total relinquishment offer, as identified in the PSSR, would be no more than \$117,000 for both facilities (\$20,000 for Newport Boulevard and \$97,000 for West Coast Highway). The offer value is basically derived by identifying what is believed necessary to bring the facilities up to a "safe and drivable condition". Caltrans also indicated the complete relinquishment process would take another 12 to 16 months from the point of accepting an offer to complete the change of ownership.

Caltrans offer was presented and discussed at the City Council meeting on February 14, 2012. The City Council agreed with staff's recommendation to 1) accept the \$20,000 offer for the Newport Boulevard segment and to continue the relinquishment process; and 2) not accept the \$97,000 offer for Pacific Coast Highway and have staff continue to work with Caltrans to explore options for completing the desired landscape improvements. Caltrans was notified of the City's direction in March. In addition to the relinquishment effort, City staff and Caltrans discussed the possibility of the City being the lead on some improvement projects on Coast Highway. Requests for grant funding from the Orange County Transportation Authority will be made to help fund some of the costs for the projects.



Civic Center & Park Construction

DEPARTMENT:

Public Works

PROJECT LEAD:

Steve Badum

PROJECT START DATE:

2008

TARGET COMPLETION DATE:

Late 2012

Civic Center & Park

DESCRIPTION:

The Civic Center & Park construction project includes a LEED silver City Hall office building, one of the city's largest parks (15 acre), a 450-space parking structure, an emergency readiness center, a restored wetlands, a dog park and an expansion of the Newport Beach Central Library. It is located on two parcels inland of the Newport Beach Central Library and bordered by Avocado Avenue and MacArthur Boulevard. The project also includes a community room, new Council Chambers, a "One Stop" Customer Service Center, a civic green, and a small café to serve library and city hall customers.

FUNDING SOURCE:

Bond Proceeds and General Fund

FUNDING REQUIRED FOR CONSTRUCTION:

\$105,306,931 (estimated construction-does not include soft costs)

FUNDING ALLOCATED TO DATE:

\$105,306,931 (hard construction costs only)

AMOUNT SPENT TO DATE:

\$48,566,453

STATUS TO DATE:

The Civic Center and Park project remains on schedule and budget. Now that the structural steel is complete, the library expansion is being framed and the curtain walls, made of aluminum framing and glass, of the City Hall office building are being installed. The City Hall office building is being constructed with a raised flooring system that incorporates 2' by 2' steel and concrete panels on pedestals with an 18" space below the floor. The space is for the electrical, data and HVAC systems and allows flexibility for future reconfigurations of workspaces. The "rough in" installation of the electrical, plumbing and HVAC ducting is proceeding (see photo at top of opposite page).

The project is scheduled to be substantially complete during the fall months of 2012 with a dedication being planned for December 2012.

The Public Works Department prepares a project newsletter every other month with updated construction information and photos. It is available for viewing online at newportbeachca.gov/civiccenter.



Group Residential Uses



DEPARTMENTS:

City Attorney's Office, City Manager's Office, Community Development

PROJECT LEAD:

City Attorney and City Manager

PROJECT START DATE:

2007

TARGET COMPLETION DATE:

Ongoing

DESCRIPTION:

Implement and defend group home regulations to maintain the residential character of the City's residential neighborhoods while providing equal access to housing and accommodating the needs of the disabled.

FUNDING SOURCE:

General Fund and Fund Balance

TOTAL FUNDING REQUIRED FOR PROJECT:

All costs have not been specifically identified since a great deal of the costs is internal, staff resources from the City Manager's Office, City Attorney's Office, Planning, and Code Enforcement.

FUNDING ALLOCATED TO DATE:

\$3.1 million in outside counsel and litigation costs to date.

AMOUNT SPENT TO DATE:

\$3.1 million on outside counsel plus internal staffing and the Hearing Officer for administrative proceedings.

Group Residential Uses

STATUS TO DATE:

Ordinance No. 2008-05, has been adopted and enforced through all necessary administrative proceedings. The City is at the stage of defending the ordinance in federal court and in U.S.

Department of Justice and Department of Housing and Urban Development proceedings. Additionally, the City is in litigation with several operators of group homes who have failed to comply with the provisions of the municipal code. As to these issues:

(1) Federal Litigation:

The federal litigation against the City was successfully resolved in the City's favor but is on appeal before the 9th Circuit Court of Appeals. The case is fully briefed and we anticipate a hearing date being set in the Summer or Fall, with final resolution within three to six months after the hearing.

(2) Challenge to Morningside Zoning Agreement:

MORN has filed a challenge to the adoption of the Zoning Agreement with Morningside Recovery that was the vehicle for settling the federal court litigation involving the City and Morningside Recovery. This case is set for trial in October.

(3) Enforcement of Morningside Zoning Agreement:

On August 9, 2011, the Council adopted Ordinance 2011-20, which terminates the Zoning Agreement between the City and Morningside. Morningside has filed a challenge to the City's termination of the Zoning Agreement in Orange County Superior Court and the City has filed a cross-complaint against Morningside seeking to abate the violations of the City's Zoning Code at 4823 A River Avenue, 4823 B River Avenue, 29 Ima Loa Court, 100 Via Antibes, 102 Via Antibes, 208 Via Lido Sound and 533 Via Lido Sound. On December 15, 2011, the Court granted the City's motion for a preliminary injunction and ordered Morningside to fully comply with all of the operating conditions in the Zoning Agreement during the pendency of the litigation and prohibited Morningside from opening any new unlicensed facilities within the City or expanding any of its existing facilities to serve more clients. The hearing on the City's motion to deny Morningside's challenge to the City's termination of the Zoning Agreement is set for May 11, 2012.

(4) Enforcement Against Yellowstone:

With the Council's authorization, on October 11, 2011, the City filed a civil case seeking to abate four Yellowstone residential care facilities located at 1621 Indus Street, 1561 Indus Street, 20172 Redlands Drive and 1571 Pegasus Street based on Yellowstone's alleged violation of the Newport Beach Municipal Code. A trial date has been set for October 15, 2012.

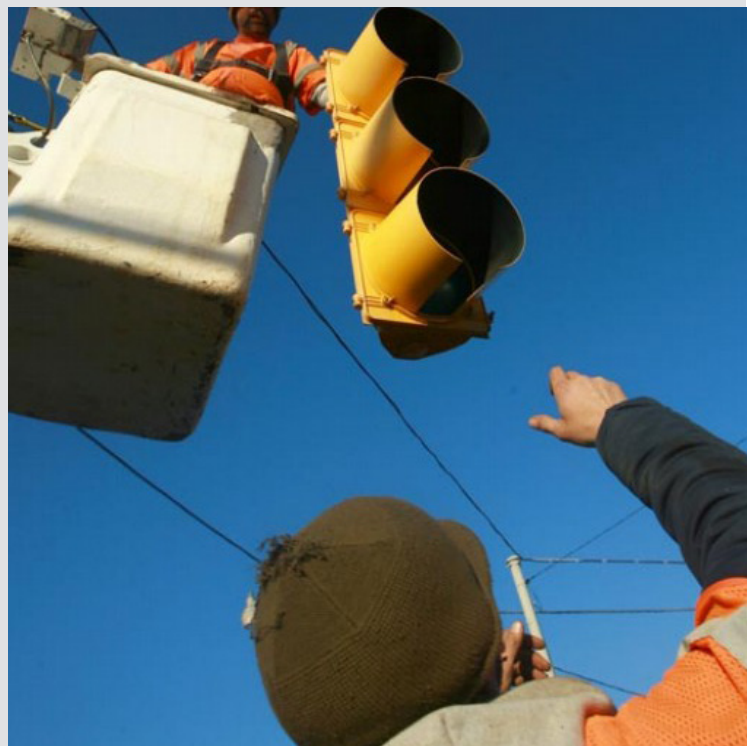
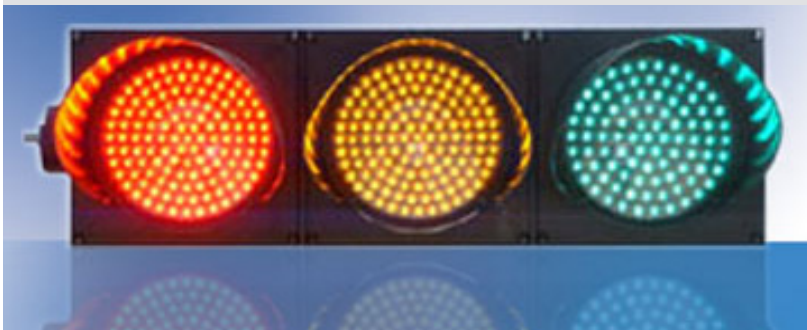
(5) Enforcement Against Pacific Shores:

With the Council's authorization, on October 11, 2011, the City filed a civil case seeking to abate one of the Pacific Shores residential care facilities at 3309 Clay Street based upon Pacific Shores alleged violation of the Newport Beach Municipal Code. Pacific Shores has obtained a State Department of Alcohol and Drug Programs license for this facility. Obtaining the ADP license for the facility mooted the allegations the City made in the complaint and therefore the case has been dismissed.

(6) Enforcement of Group Residential Use Regulations:

Efforts are ongoing in the enforcement of the City's Group Residential Use Regulation, including the enforcement of the conditions of approval of permitted uses and operating conditions under a zoning agreement entered into by the City. These efforts involve substantial resources from the Community Development Department and its Code Enforcement Division, as well as the City Attorney's Office. In this context, staff is addressing applications under the ordinance and investigating allegations of violations of these regulations and possible unpermitted operations within the city.

Implement Traffic Management Plan



Implement Traffic Management

DEPARTMENT:

Public Works

PROJECT LEAD:

Steve Badum, Public Works Director

PROJECT START DATE:

January 2007

TARGET COMPLETION DATE:

Fall 2013

DESCRIPTION:

This project improves and modernizes traffic signals throughout the city to improve system reliability, traffic flow and to reduce congestion. The implementation of the traffic signal modernization program allows staff to monitor, adjust and optimize traffic signal timing and operations from the Traffic Management Center (TMC) located at City Hall. The program consists of upgrades to 119 traffic signals with new controllers, fiber optic connections, and Closed Circuit Television (CCTV) cameras at selected intersections.

FUNDING SOURCE:

Transportation and Circulation, Measure M Turnback, Measure M Competitive

TOTAL FUNDING REQUIRED FOR PROJECT:

\$6,500,000

FUNDING ALLOCATED TO DATE:

\$5,900,000 (excludes Phase 8)

AMOUNT SPENT TO DATE:

\$5,000,000

STATUS TO DATE:

Due to the overall size of the traffic modernization program, it was divided into eight phases. To date, 90 traffic signals have been upgraded and linked to the new high speed fiber optic backbone, 27 CCTV cameras have been installed, and the new TMC is operational. The City's annual traffic signal rehabilitation program is for performing necessary maintenance on existing signal equipment and was combined with the modernization program for efficiency. The noted funding information only includes estimates for the traffic modernization program.

Program Overview:

- Phases 1 through 5 and Phase 7 are complete and operational. These phases included the intersections along Balboa Peninsula, Superior Avenue, MacArthur Boulevard, Jamboree Road, City owned portions of Coast Highway, intersections in the airport area, Newport Center and along Irvine Avenue.
- Phases 6 and 8 includes improvements to Newport Coast Drive, San Miguel Drive, Bonita Canyon Drive, and portions of San Joaquin Hills Road. The design of Phase 6 is planned for Summer 2012. Measure M2 grant funding was awarded for a portion of the project's construction. Portions of Phase 8 will be designed and constructed through a cooperative agreement with the City of Irvine in fiscal year 2012-13. This partial phase was also awarded Measure M2 grant funding for construction.

Lower Bay Dredging



Lower Bay Dredging

DEPARTMENT:

Public Works

PROJECT LEAD:

Chris Miller, Harbor Resources Manager

PROJECT START DATE:

2012

TARGET COMPLETION DATE:

Fall 2012

DESCRIPTION:

The project initially included dredging approximately 1.2 million cubic yards in the main navigational channels of the Lower Bay by the federal government. Due to budget constraints, the Army Corps of Engineers will initiate a smaller project to dredge approximately 300,000 to 400,000 cubic yards of material in the harbor's critical areas. About two-thirds of the material is suitable for ocean disposal at the off-shore site "LA-3", with the remaining material to be disposed at the Port of Long Beach.

FUNDING SOURCE:

Federal Funds and Tidelands

TOTAL FUNDING REQUIRED FOR PROJECT:

\$8.77 million

FUNDING ALLOCATED TO DATE:

\$400,000 (O&M Tidelands); \$100,000 (CIP); \$2.4 million in federal funds; \$2.0 million in additional federal funds, \$2.5 million contributed by the City of Newport Beach; and approximately \$1.0 million is under consideration to be contributed by the County. There is an approximate \$1.0 million funding gap to complete this project.

AMOUNT SPENT TO DATE:

\$400,000 for O&M Tidelands for sediment testing; \$4.4 million for federal funds to award contract; and \$2.5 million for City O&M Tidelands to award contract.

STATUS TO DATE:

The Port of Long Beach is executing an amendment to an existing agreement with the City to dispose of unsuitable ocean material in the Port's Middle Harbor Fill project by June 30, 2012. The Corps' Memorandum of Agreement to allow the City to contribute funding has been executed, and the City's funds have been transferred. The Corps awarded the contract to R.E. Staite Engineering, and they will be mobilizing on May 1 to commence dredging. The project will last until approximately September 2012.

In an effort to meet the Port of Long Beach's June 30 deadline for material disposal, dredging operations are expected to run Monday through Saturday from 6 a.m. to 10 p.m. If needed, the working hours may be increased to include Sundays with the possibility of running operations on a 24-hour cycle.

For more project information and an up-to-date construction schedule, visit newportbeachca.gov/lowerbaydredging.

Marina Park

Proposed Site Plan



Proposed Facility-Street View



Proposed Facility-Bay View



Marina Park

DEPARTMENT:

Public Works

PROJECT LEAD:

Dave Webb, Deputy PW Director/City Engineer
Iris Lee, Senior Civil Engineer

PROJECT START DATE:

2006

TARGET COMPLETION DATE:

Summer 2015

DESCRIPTION:

The approved Marina Park concept plan proposes a new marina which includes a 23 slip visiting vessel marina, a visitor side tie dock and floating docks to support youth and adult sailing programs and mooring support services, a 12,700 square foot sailing center building, a 10,800 square foot community center building, a new park with amenities including half court basketball courts, tot lot and playground, exercise circuit, walking paths and beach area, a new Girl Scout house and parking.

The Marina Park site is located on the bay side of Newport Peninsula between 15th and 18th Streets. The 10.4 acre site is owned by the City and is currently being used for several purposes including a 57 space mobile home park, Las Arenas and Veterans Memorial Parks, Balboa Community Center and parking lots, 18th Street Sailing Base and leased space for a Girl Scouts meeting facility.

FUNDING SOURCE:

General Fund-Major Facilities

TOTAL FUNDING REQUIRED FOR PROJECT:

\$30,000,000

FUNDING ALLOCATED TO DATE:

\$10,725,725

AMOUNT SPENT TO DATE:

\$1,754,655

STATUS TO DATE:

With the State Lands Commission's approval of the tidelands boundary agreement and our revised application, the California Coastal Commission is currently reviewing our application. We now anticipate a Coastal Commission hearing in June 2012. In the meantime, the City has moved forward with the project design development plans and is currently reviewing the 50% submittal. Staff continues to concurrently press on all fronts, however, the project schedule has continually moved as we go through the regulatory approval process. Our current schedule now estimates construction starting in the beginning of 2013 and completion in Summer 2015.

Project Timeline:

- Coming months – U.S. Army Corps of Engineers' 404 permit approval-in-concept is anticipated, but cannot be formally issued until the coastal permit is approved.
- June 2012 (tentative) – California Coastal Commission Public Hearing
- November 2011 – State Lands Commission approved Tidelands Boundary Agreement and City deleted the proposed tennis courts from the project.
- May 2011 – State Regional Water Quality Control Board 401 permit approval
- January 19, 2011 – CCC second incomplete letter and notification a Tidelands boundary issue needs to be resolved by State Lands Commission. November 13, 2007 - City Council approval of Marina Park concept plan
- December 21, 2010 – CCC permit application resubmitted
- November 30, 2010 – CCC incomplete letter
- October 7, 2010 – CCC permit application submitted
- May 11, 2010 – City Council approval of Environmental Impact Report
- November 13, 2007 - City Council approval of Marina Park concept plan

Project information is available online at newportbeachca.gov/marinapark.

Newport Banning Ranch



Newport Banning Ranch

DEPARTMENTS:

Community Development, Public Works, City Attorney's Office, and City Manager's Office

PROJECT LEAD:

Patrick Alford, Planning Manager

PROJECT START DATE:

August 2008

TARGET COMPLETION DATE:

July 2012

DESCRIPTION:

Newport Banning Ranch is a 402.3-acre planned community proposed by Newport Banning Ranch, LLC; a partnership formed by Aera Energy, Cherokee Investment Partners, and Brooks Street. The project would contain a maximum of 1,375 dwelling units, 75,000 square feet of retail commercial, a 75-room "boutique" hotel, parks, and open space. The site is generally bound to the north by Talbert Nature Preserve/Regional Park (Costa Mesa); to the south by West Coast Highway and the Newport Shores Community; to the east by Newport Crest Community, West Newport Mesa, and Westside Costa Mesa; and to the west by a U.S. Army Corps of Engineers wetlands restoration area and the Santa Ana River. Approximately 40 acres of the site are located within the incorporated boundary of the City of Newport Beach; the remainder of the site is within unincorporated Orange County, but within the City of Newport Beach's adopted Sphere of Influence.

FUNDING SOURCE:

General Fund (off-set by application fees)

TOTAL FUNDING REQUIRED FOR PROJECT:

\$4 million (estimated)

FUNDING ALLOCATED TO DATE:

\$3,547,030

AMOUNT SPENT TO DATE:

\$3,305,256

STATUS TO DATE:

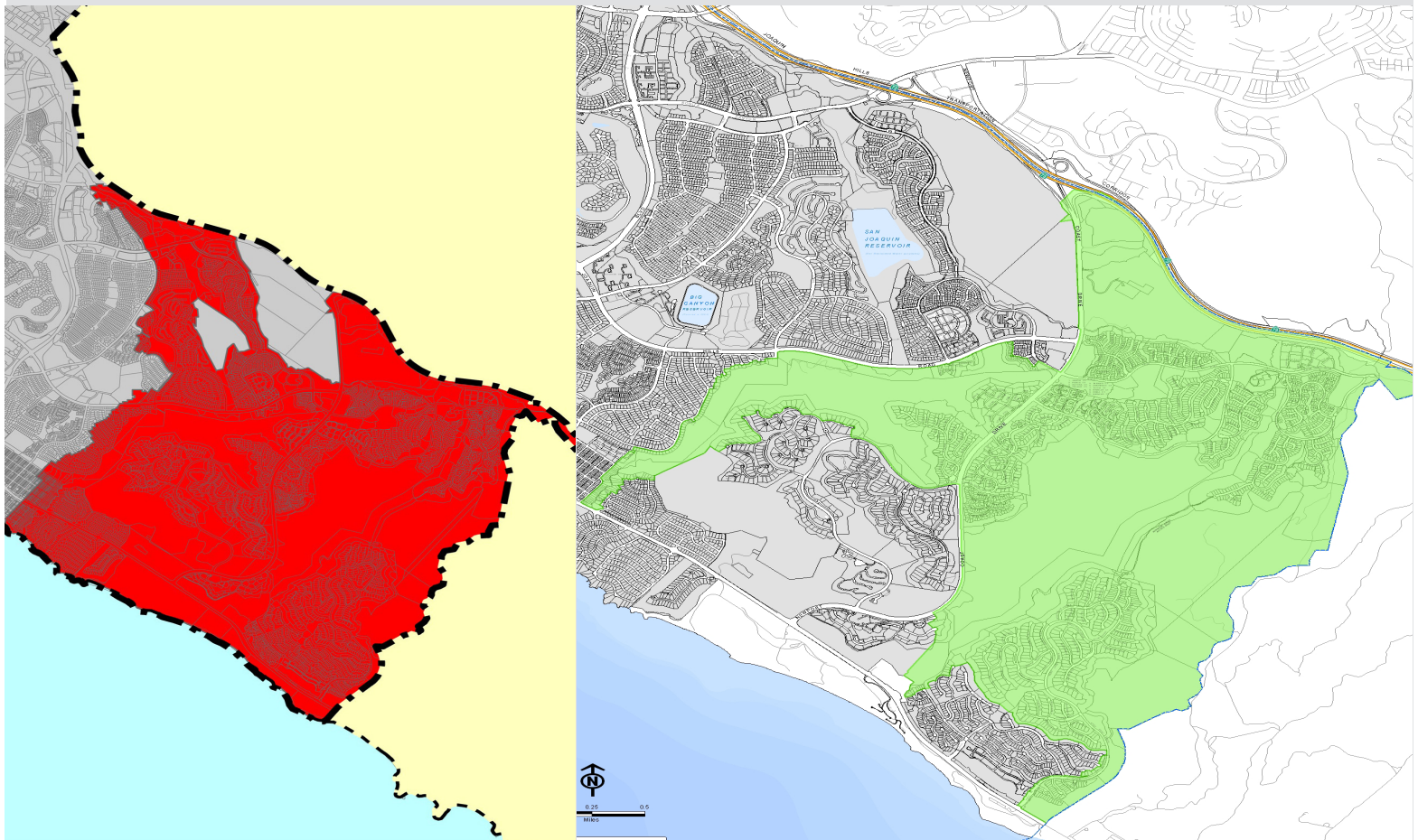
The Planning Commission held four study sessions on the project:

- Jan. 17 - Subdivision Design and Circulation
- Feb. 9 - Open Space, Parks, and Trails
- Feb. 23 - Land Use, Development Regulations, and Architectural Guidelines
- Mar. 8 - Findings of the Environmental Impact Report

The Planning Commission held a public hearing on the project on March 22, with a second hearing scheduled for April 19, 2012. The Commission is expected to complete its review and recommendations on the project by June 2012.

Project information can be found online at newportbeachca.gov/banningranch.

Reduce Fire Hazard in Buck Gully



Reduce Fire Hazard in Buck Gully

DEPARTMENT:

Fire

PROJECT LEAD:

Ron Gamble, NBFD Fire Marshal

PROJECT START DATE:

2007

TARGET COMPLETION DATE:

2012

DESCRIPTION:

Currently, Buck Gully and Morning Canyon are designated as Special Fire Protection areas and are included in the City's Hazard Reduction Program. State Law requires the Director of Forestry and Fire Protection to identify areas in the state which are Very High Fire Hazard Severity Zones (VHFHSZ) based on consistent criteria using the latest computer models based on topography, fuel loading, fire weather conditions and historical data. People living within the VHFHSZ delineated on the State Map are subject to the provisions in the California Government Code sections 51175 through 51189. A major part of Buck Gully is located in this zone and it will place more restrictions on homes in this VHFHSZ.

In summary, California Legislature declared wildfires to be extremely costly, not only to property owners and residents but also to local agencies. Preventive measures are needed to ensure the preservation of the public peace, health, or safety. The Cal Fire maps will allow the provisions of this law to be enforced and specifically requires property owners within a VHFHSZ to create and maintain a defensible space; disclose the property is located within a VHFHSZ; and utilize design standards and construction materials to resist the intrusion of flame or burning embers from wildfires.

FUNDING SOURCE:

Unknown

TOTAL FUNDING REQUIRED FOR PROJECT:

Unknown. There are no direct costs with the adoption of the ordinance; however, there will be additional costs associated with identifying properties requiring defensible space maintenance.

FUNDING ALLOCATED TO DATE:

\$190,000 is budgeted for Fuel Modification maintenance and the citywide weed abatement and hazard reduction program has \$46,114.

AMOUNT SPENT TO DATE:

Hazard Reduction and Fuel Modification programs run seasonally and have expended \$219,699 and \$12,401 respectively.

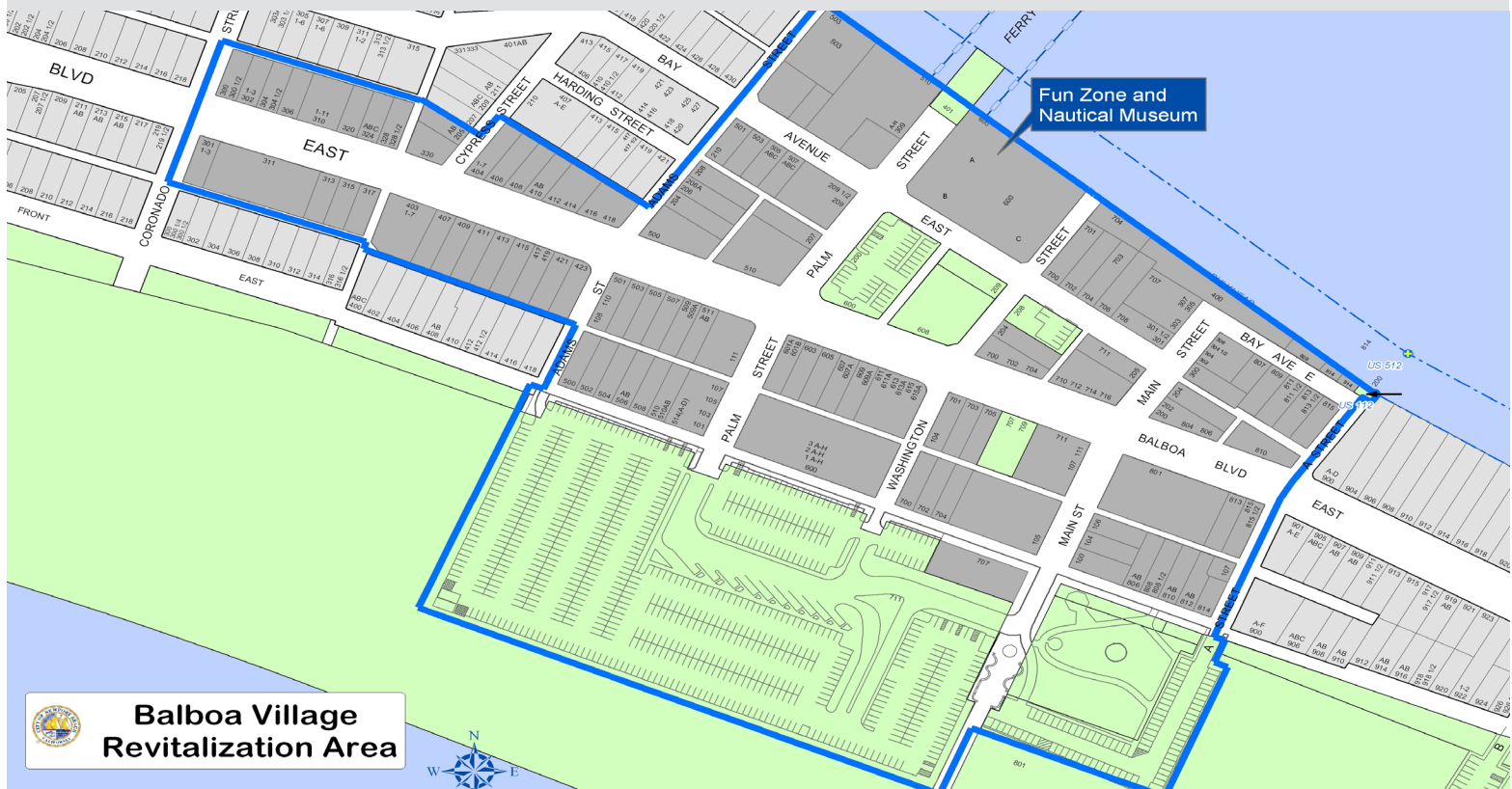
STATUS TO DATE:

The data has been compiled and the final map was delivered to Newport Beach on October 27. This map depicts only the Very High Fire Hazard Severity Zones as required by State law. When Fire Chief Scott Poster arrived he reviewed the State map and after additional field research, which included gathering wind speed measurements during two recent Santa Ana wind events, ground and aerial reconnaissance, made revisions to the VHFHSZ map for our local responsibility area.

The revised map is currently being shared at multiple public outreach meetings with interested groups and individuals within the zone. After these meetings, and the substantial findings for the revisions to the map have been documented, the Fire Department plans on taking this revised map to City Council for recommendation of adoption sometime in June. The revised VHFHSZ map will overlay the existing Special Fire Protection Areas, Fuel Modification Zones and Hazard Reduction/Defensible Space areas that are already included in this section of the city.

The Cal Fire map (shown in red) and the revised Newport Beach local area responsibility VHFHSZ map (shown in green) are depicted to the left. These maps and a revised map with existing Special Fire Protection areas and Fuel Modification Zones are available for viewing at City Hall in the Fire Department administrative office or online at newportbeachca.gov/firehazardmap.

REVITALIZATION PRIORITY AREA: Balboa Village



Revitalization Priority Area: Balboa Village

DEPARTMENT:

Community Development

PROJECT LEAD:

Kimberly Brandt, Community Development
Director

PROJECT START DATE:

August 2011

TARGET COMPLETION DATE:

Within fiscal year 2011-2012

DESCRIPTION:

The goal of this project is for the preparation of an economic vision and revitalization strategy that addresses market opportunities and constraints, infrastructure opportunities, and previous economic development efforts within Balboa Village.

The purpose of this project is directly tied to the City Council's revitalization priority. The City Council Ad Hoc Neighborhood Revitalization Committee has prioritized the preparation of a refreshed "Vision Plan" for Balboa Village for fiscal year 2011-2012. The Ad Hoc Committee appointed the Citizens Advisory Panel (CAP) to guide the preparation of the design. CAP members are Terri Pasqual, Ralph Rodheim, Craig Smith, Jim Stratton, Mark Hoover. Council Member Henn is participating as a liaison to the Ad Hoc Revitalization Committee and the City Council.

FUNDING SOURCE:

General Fund

TOTAL FUNDING REQUIRED FOR PROJECT:

Funding to be determined and is dependent upon the full scope of necessary analysis. Staff has allocated 125 hours to support this project.

FUNDING ALLOCATED TO DATE:

A consulting project manager/facilitator (Cindy Nelson) has been retained at an approximate cost of \$60,000. Keyser Marston and Associates and Nelson Nygaard have been retained to conduct economic and parking analysis, respectively, at an approximate cost of \$87,500. Destination Consulting Group has been retained at a maximum cost of \$5,000.

AMOUNT SPENT TO DATE:

Approximately \$110,400

STATUS TO DATE:

The Balboa Village CAP has conducted nine public meetings to date. The initial meetings were devoted to the identification of a future vision and familiarizing themselves with prior work prepared by the Balboa Peninsula Planning Advisory Committee (BPPAC). The CAP received updates on future plans from the Newport Harbor Nautical Museum (ExplorOcean) and Balboa Theater; and Gary Sherwin of Visit Newport Beach gave a presentation on its efforts to promote a brand promise for Newport Beach.

The CAP consultants prepared an economic and market conditions assessment and a comprehensive parking management strategy for the Balboa Peninsula. The CAP formed a sub-group tasked with working with Visit Newport Beach and the community to further refine the Balboa Village vision and develop a brand promise. The City engaged Destination Consulting Group to conduct opinion research on the area so that empirical data would be available to support the vision and brand promise. On May 2, the CAP will be discussing the vision and brand promise, and on May 15, the CAP will be reviewing a draft revitalization implementation plan. It is anticipated that the plan will identify key action items related to establishing a unique vision and brand promise, economic development strategies, parking management policies, commercial property maintenance and rehabilitation strategies, additional public infrastructure improvements, and fostering community-wide events.

CAP information is available online at newportbeachca.gov/revitalization.

REVITALIZATION PRIORITY AREA:
Corona del Mar Entry



Revitalization Priority Area: Corona del Mar Entry

DEPARTMENTS:

Public Works, Community Development, and City Manager's Office

PROJECT LEAD:

Steve Badum, Public Works Director
Michael Sinacori, Assistant City Engineer

PROJECT START DATE:

July 2011

TARGET COMPLETION DATE:

Completed February 28, 2012

DESCRIPTION:

Preliminary design of a Capital Improvement Project for beautification of the south side of East Coast Highway from Avocado Avenue to Dahlia Avenue.

The purpose of the project is directly tied to the City Council's revitalization priority. The City Council Ad Hoc Revitalization Committee has prioritized the preparation of the design of this project for fiscal year 2011-2012. The Committee appointed the Citizens Advisory Panel (CAP) to guide the preparation of the design. CAP members are Sandy Haskell, John Hyatt, Lisa Jordan, Bernie Svalstad, and Ron Yeo. Council Member Hill is participating as a liaison to the Ad-Hoc Committee and City Council.

FUNDING SOURCE:

General Fund and Corona del Mar Business Improvement District

TOTAL FUNDING REQUIRED FOR PROJECT:

Funding to be determined as is dependent upon the full scope of the anticipated improvements.

FUNDING ALLOCATED TO DATE:

The City Council has allocated \$76,000 to the project at the request of the CdM BID, of which \$32,000 for consulting project management services have been encumbered. Staff has allocated approximately 80 hours to support this project.



AMOUNT SPENT TO DATE:

Approximately, \$20,000 has been expended for consulting project management services; and \$40,000 for landscape entry design and engineering services.

STATUS TO DATE:

The Corona del Mar Entry CAP met four times and discussed the opportunities and constraints of existing infrastructure, circulation, transportation, land use policy, design, and parking. At the November, 2011 meeting, the preliminary traffic engineering analysis was presented to modify the existing traffic lane transition west of MacArthur Boulevard from three lanes to two lanes and to modify the existing curb line between Begonia Avenue and Carnation Avenue for improved pedestrian circulation and landscaping. This would allow the existing bike lane to be extended from Avocado Avenue to MacArthur Boulevard.

TCLA, Inc., a landscape architectural firm was retained to prepare conceptual improvement plans. The plans were presented and approved by the CAP at its December, 2011 meeting with a recommendation to be brought forward with preliminary construction cost estimates to the Council Ad Hoc Neighborhood Revitalization Committee in early February and scheduled for City Council consideration on February 28, 2012. The City Council approved the concept plan for consideration in the fiscal year 2012-13 Capital Improvement Program budget deliberations. This will be the concluding report for this CAP project.

CAP information is available online at newportbeachca.gov/revitalization.

A detailed sketch of a lively street scene. In the foreground, a man in a brown jacket and a woman in a white tank top walk towards the left. A small white dog on a leash is in the center. To the right, a woman in a pink shirt holds a coffee cup, and a man in a white shirt walks away. The middle ground shows a group of people walking and sitting at outdoor tables under striped awnings. The background features palm trees, string lights, and buildings. The overall mood is warm and inviting.

Revitalization Priority Area: Lido Village

DEPARTMENT:

Community Development

PROJECT LEAD:

Kimberly Brandt, Community Development Director

PROJECT START DATE:

July 2011

TARGET COMPLETION DATE:

January 2012

DESCRIPTION:

The preparation of architectural and landscape design guidelines for the Lido Village area that is generally bounded by Newport Boulevard, Newport Bay, and 32nd Street.

The purpose of the project is directly tied to the City Council's revitalization priority. The City Council Ad Hoc Neighborhood Revitalization Committee prioritized the area of Lido Village for revitalization. The Ad Hoc Committee appointed the Citizens Advisory Panel (CAP) to guide the preparation of the design. CAP members are Craig Batley, Roberta Buchanan, Bill Dunlap, Hugh Helm, Richard Luehrs, and George Schroeder. Council Member Hill is participating as a liaison to the Ad-Hoc Committee and City Council.

FUNDING SOURCE:

General Fund (partially off-set by private funds)

TOTAL FUNDING REQUIRED FOR PROJECT:

\$165,000 total

FUNDING ALLOCATED TO DATE:

From fiscal year 2010-2011 budgeted funds, \$148,045 was encumbered for consultant costs not including staff time. A portion of the consultant cost (approximately \$87,000) was pledged by three property owners and to date, no funds have been received. Staff has allocated approximately 100 hours to support this project.



AMOUNT SPENT TO DATE:

\$148,045, not including staff time

STATUS TO DATE:

On June, 14, 2011, the City Council authorized the preparation of architectural and landscape design guidelines. Tim Collins was selected as the consulting project manager and Todd Lamer of William Hezmalhalch Architects was selected as the principal designer for the guidelines preparation. The draft design guidelines were reviewed and approved by the Lido Village CAP with input and feedback from the community and property owners. The draft guidelines were reviewed and approved by the Planning Commission on October 20, 2011. The recommendations from both the CAP and Planning Commission were considered by the Ad-Hoc Neighborhood Revitalization Committee on November 10, 2011 and December 15, 2011. The final guidelines were adopted by resolution of the City Council on January 10, 2012, and the guidelines are currently in effect.

CAP information is available online at newportbeachca.gov/revitalization.

REVITALIZATION PRIORITY AREA:
Santa Ana Heights



Revitalization Priority Area: Santa Ana Heights

DEPARTMENTS:

Public Works, Community Development, and City Manager's Office

PROJECT LEAD:

Iris Lee, Senior Civil Engineer

PROJECT START DATE:

July 2011

TARGET COMPLETION DATE:

Completed in January 2012

DESCRIPTION:

Preliminary design of a Capital Improvement Project for landscape and irrigation improvements along the south side of Bristol Street abutting the State Route 73 Freeway between Irvine Avenue/Campus Drive and Jamboree Road.

The purpose of the project is directly tied to the City Council's revitalization priority. The City Council Ad Hoc Revitalization Committee has prioritized the preparation of designs of this project for fiscal year 2011-2012. The Committee appointed the Citizens Advisory Panel (CAP) to guide the preparation of the design. CAP members are Tim Stoaks and Sarah Wilkinson. Council Member Henn is participating as a liaison to the Ad Hoc Revitalization Committee and the City Council.

FUNDING SOURCE:

General Fund

TOTAL FUNDING REQUIRED FOR PROJECT:

Projected cost estimates include; project management and conceptual design preparation, \$50,000; final construction drawing preparation, \$30,000; construction contract, \$500,000; and yearly maintenance, \$20,000.



FUNDING ALLOCATED TO DATE:

Approximately \$32,000 for consulting project management services and \$28,000 for design consulting services. Staff has allocated approximately 60 hours to support this project.

AMOUNT SPENT TO DATE:

Approximately \$60,000 for consulting project management and design services.

STATUS TO DATE:

The Santa Ana Heights CAP determined that the landscaping elements and potential palette should be similar to the other projects in the Santa Ana Heights area. The design team and staff were asked to examine the prospects of adding an entry monument sign near the intersection of the southbound 73 off ramp and Campus Drive, opportunities for public art, and aesthetically pleasing hardscape.

The final conceptual design was presented to the City Council Ad-hoc Revitalization Committee on December 15, 2011, and the Committee voted to recommend approval to the City Council. The concept plan was presented to the City Council on January 10, 2012. The City Council approved the concept plan for consideration in the fiscal year 2012-13 Capital Improvement Program budget deliberations. This will be the concluding report for this CAP project.

CAP information is available online at newportbeachca.gov/revitalization.



REVITALIZATION PRIORITY AREA:
West Newport Heights



Revitalization Priority Area: West Newport Heights

DEPARTMENTS:

Public Works, Community Development, and
City Manager's Office

PROJECT LEAD:

Iris Lee, Senior Civil Engineer

PROJECT START DATE:

July 2011

TARGET COMPLETION DATE:

Completed in January 2012

DESCRIPTION:

Conceptual design of a beautification project for West Coast Highway from the Santa Ana River to the Arches Bridge, and for Balboa Boulevard from West Coast Highway to 22nd Street, and Superior Avenue from West Coast Highway to Ticonderoga Street.

The purpose of the project is directly tied to the City Council's revitalization priority. The City Council Ad Hoc Revitalization Committee has prioritized the preparation of the design of this project for fiscal year 2011-2012. The Committee appointed the Citizens Advisory Panel (CAP) to guide the preparation of the design. CAP members are Cindy Koller, Gina Lesley, Jeffrey Morris, Tony Petros and Paul Watkins. Council Member Selich is participating as a liaison to the Ad Hoc Revitalization Committee and the City Council.

FUNDING SOURCE:

General Fund

TOTAL FUNDING REQUIRED FOR PROJECT:

Projected cost estimates include: project management and conceptual design preparation, \$112,000; final construction drawing preparation for all three streets, \$1.1 million; construction cost, \$7.4 million; and yearly maintenance cost, \$79,000.

FUNDING ALLOCATED TO DATE:

Approximately \$32,000 for consulting project management services and \$80,000 for design consulting services. Staff has allocated approximately 120 hours time to support this project.

AMOUNT SPENT TO DATE:

Approximately \$100,000

STATUS TO DATE:

The West Newport CAP meetings held in September and November helped to further refine the conceptual plans and on December 14, 2011, the CAP made its final recommendations of approval. The final conceptual design was presented and approved by the City Council Ad-hoc Neighborhood Revitalization Committee on December 15, 2011, and was presented to City Council for approval on January 10, 2012. The City Council approved the concept plan for consideration in the fiscal year 2012-13 Capital Improvement Program budget deliberations. This will be the concluding report for this CAP project.

CAP information is available online at newportbeachca.gov/revitalization.

Sunset Ridge Park



Sunset Ridge Park

DEPARTMENT:

Public Works

PROJECT LEAD:

Andy Tran, Senior Civil Engineer

PROJECT START DATE:

August 2007

TARGET COMPLETION DATE:

Winter 2013

DESCRIPTION:

The proposed 13.7 acre Sunset Ridge Park is situated on the northern corner of West Coast Highway and Superior Avenue in West Newport Beach. Sunset Ridge Park is planned to be an active park per the city's General Plan with amenities including Pony League baseball field, soccer fields, parking area, restroom, butterfly garden, shaded viewpoint, walkways, walls, signs, and fencing.

FUNDING SOURCE:

General Fund and Park-in-lieu

TOTAL FUNDING REQUIRED FOR PROJECT:

\$12,000,000*

FUNDING ALLOCATED TO DATE:

\$11,205,000*

*Not including cost of land purchased from Caltrans for \$5,200,000.

AMOUNT SPENT TO DATE:

\$1,718,773


STATUS TO DATE:

On November 2, 2011, the California Coastal Commission (CCC) held a public hearing on the project. Unfortunately, the CCC was poised to recommend denial of the park application due to concerns from pending plans for the Newport Banning Ranch development needing to be reviewed prior to approval of the park access road. For that reason, staff withdrew the application. A revised application was resubmitted to allow construction of the active park without taking public access across the Newport Banning Ranch property. Staff is still waiting for the draft staff report and additional feedback from CCC staff on this new application. It is anticipated that a new hearing will be scheduled in June 2012. If approved, construction is anticipated to begin in the late Fall of 2012 with an estimated project completion by Winter of 2014. This timeline depends on CCC issuing a timely permit for the project and reasonable conditions for its construction.

Project information is available online at newportbeachca.gov/sunsetridgepark.

Transportation Fair Share Fee



Transportation Fair Share Fee

DEPARTMENTS:

Public Works and Community Development

PROJECT LEAD:

Steve Badum, Public Works Director
Antony Brine, City Traffic Engineer

PROJECT START DATE:

February 2007

TARGET COMPLETION DATE:

To be determined

DESCRIPTION:

In 1984, City Council established the Fair Share Traffic Contribution Ordinance to ensure development contributes its fair share towards improvements included in the City's Master Plan of Arterial Highways and General Plan Traffic Circulation Element.

The ordinance established a fair and equitable method to distribute costs of the circulation system improvements necessary to accommodate the traffic volumes generated by development. From time to time, the City Council has updated this ordinance as costs have risen and whenever the General Plan has been updated.

Since the City updated the General Plan, the Implementation Committee has been working on an update of the fair share fee.

STATUS TO DATE:

The completion of updating the Fair Share Traffic fee has stalled with various iterations proposed by the General Plan/LCP Implementation Committee, project consultants and interested parties such as the Building Industry Association of Orange County. The most recent version was reviewed by the GP/LCP committee and the final report, prepared by a consultant, is currently being reviewed by staff. Staff will prepare an updated schedule after discussions with the City Manager.

FUNDING SOURCE:

General Fund

TOTAL FUNDING REQUIRED FOR PROJECT:

\$100,000

FUNDING ALLOCATED TO DATE:

\$65,200

AMOUNT SPENT TO DATE:

\$65,200

West Newport Beach Facility Planning



West Newport Beach Facility Planning

DEPARTMENTS:

Public Works, Finance, and
City Manager's Office

PROJECT LEAD:

Steve Badum, Public Works Director
Dave Kiff, City Manager
Tracy McCraner, Finance Director

PROJECT START DATE:

April 2011

TARGET COMPLETION DATE:

On-going

DESCRIPTION:

Most of the City's public buildings and facilities on the west side of the city are reaching the end of their service life and are in need of major refurbishment or replacement. In 2006, the City developed a comprehensive citywide Facilities Financing Plan as a tool to identify, forecast and fund the refurbishment and/or replacement of numerous City owned facilities including police and fire stations, libraries, community and senior centers, services yards and parks. With the upcoming relocation of City Hall to the new Civic Center Complex, discussions have and continue to take place as to how best to reconstruct the remaining facilities to meet current and future community needs.

The West Newport Beach Facility Planning process will include building upon the current efforts to redevelop the existing City Hall site and develop conceptual plans and alternatives to provide: consolidated maintenance and operations facilities; replacement and potentially relocated community center facilities and fire stations; replacement of the existing Lifeguard Headquarters building with smaller, more efficient facilities located at Newport and Balboa Piers; as well as continuing discussions regarding the future of various other City facilities, particularly those located on the western side of the Newport Bay.

FUNDING SOURCE:

General Fund

TOTAL FUNDING REQUIRED FOR PROJECT:

To be determined

FUNDING ALLOCATED TO DATE:

\$75,000

AMOUNT SPENT TO DATE:

\$75,000

STATUS TO DATE:

The needs assessment for the reuse of the City's Corporation Yard (located at 592 Superior Avenue) and the Utility Yard (located at 949 W. 16th Street) was completed in February 2012. Staff is currently reviewing that report and making plans to implement some of the recommendations. Staff also continues to review the conceptual plan for the relocation of the City's Police Department and the development of a consolidated West Newport Community Center. Further advancement of these concepts will rely on City Council direction regarding the disposition of the City's refuge program. In addition, we continue to explore potential alternative locations for the replacement of Fire Station No. 2 (located adjacent to City Hall) to allow for a more efficient reuse of the current City Hall site.



Widen Jamboree Road in the Airport Area



Widen Jamboree Road in the Airport Area

DEPARTMENT:

Public Works

PROJECT LEAD:

Andy Tran, Senior Civil Engineer

PROJECT START DATE:

January 2005

TARGET COMPLETION DATE:

Summer 2012

DESCRIPTION:

This two-phase project involves widening the Jamboree Road Bridge over the SR73 Freeway by 22 feet to the west (Phase 1); and then widening Jamboree Road at the intersection of MacArthur Boulevard between Bristol Street North and Fairchild Road (Phase 2) in an effort to reduce projected traffic congestion and delay.

Phase 1 of the bridge widening project will create one additional northbound and southbound thru lane on Jamboree Road between MacArthur Boulevard and Bristol Street South. This project required developing a design and obtaining approval and a permit from Caltrans for this State-owned bridge. Additionally, the project required negotiations and purchase of three pieces of private property as well as several Orange County Transportation Authority (OCTA) grant funding applications and successful funding award.

Phase 2 of the Jamboree Road Improvements will provide one additional northbound lane through the MacArthur Boulevard intersection, as well as an additional left turn lane from southbound Jamboree Road onto eastbound MacArthur Boulevard. This phase also involves negotiations and voluntary purchase of three pieces of private property within the City of Irvine, as well as several OCTA grant funding applications and successful funding award.

FUNDING SOURCE:

Transportation and Circulation, IBC Settlement, Measure M Turnback, and Measure M Competitive

TOTAL FUNDING REQUIRED FOR PROJECT:

\$9.2 million

FUNDING ALLOCATED TO DATE:

\$10 million

AMOUNT SPENT TO DATE:

\$5.6 million

STATUS TO DATE:

On March 8, 2011, Phase 1 of the Jamboree Road Bridge Widening Project was awarded for construction by City Council. Construction began in May 2011 and is approximately 75% complete with an estimated completion in Summer 2012.

Phase 2 of the Jamboree Road Improvements project is currently under design and staff is concurrently negotiating for the voluntary purchase of three pieces of private property on the northeast corner of the intersection within the City of Irvine.

To avoid conflict with Phase 1, staff's objective is to complete the Phase 2 property acquisition and design by May of 2012 and start construction in Summer of 2012. Construction for this second phase is expected to be completed in Winter of 2012.

